

# DUMKAL COLLEGE

**Prospectus 2023-2024**

***Motto of the  
college:***

***Igniting  
Minds,  
Empowering  
Future***



**DUMKAL COLLEGE**  
**BASANTAPUR, DUMKAL,**  
**MURSHIDABAD-742406**  
**ESTD. - 1999**



**Motto**

***Igniting Minds, Empowering Future***

**Contact No. 9153549620**

**Website-<https://dumkalcollege.in>**

**AFFILIATED TO THE UNIVERSITY OF KALYANI**

**PROSPECTUS 2023 - 2024**

**From the  
PRINCIPAL'S DESK**



**Dr. Bhabesh Pramanik**

The Principal is keen to take the college, Dumkal College, to the next orbit of excellence by creating the most congenial teaching learning ambience to groom the blossoming students towards developing the right set of future citizens of India.

Though Dumkal is a backward border minority dominated area in the district of Murshidabad, West Bengal, where the physical facilities are not sufficient in comparison with other colleges in different cities, we have always been endeavoring to overcome the deficiencies with active dedication to and positive enthusiasm for its betterment. Almost 90 percent people in this area are of Muslim community and we feel it a challenge to inspire and facilitate the 1st generation students with proper guidance and up-to-date educational mechanism to discover their latent potentialities. What is most heartening is the increasing influx of Muslim/backward girls and we are committed to lead them to the appropriate track for a better future. Dumkal College primarily intends to nurture the shelved potential in students providing an ideal platform for them to channelize their creative outbursts and lend expression to their thoughts and views on various aspects in serene manner.

With experienced and dedicated teachers and excellent infrastructure, our college helps students to realize their goals in life. I encourage all students to take advantage of the opportunities provided by the college and involve themselves in all the extracurricular activities that are offered. The overall development of the mind and body is a sign of a healthy and complete development. Hard work, dedication and perseverance are the most important traits in a person that lead to success. The future belongs to you; your need, therefore, is to prepare yourself for an active participation in the world. This participation demands that you become well informed and hence develop yourself like a pioneer and ultimately grow as responsible men and women.

### **Brief History:**

Dumkal College was founded on 21st September, 1999 by the order of the Government of West Bengal. It is affiliated to be University of Kalyani since its inception. The college starts its functioning with a handful of students initiating their classes in B.T. High School, Dumkal. However, today's picture is one of complete transformations. It is a co-education college and it is the only institution within the locality which ran from the very beginning with all three streams- Arts, Science and Commerce. Struggle is still there – but it is no more a simple struggle for survival rather a content Endeavour to attain excellence.

### **Location:**

This college is situated at Basantapur, a village with a close proximity to the Indo-Bangladesh border under Dumkal Subdivision. The college is connected by a black topped surface road with Dumkal Bus stand. It is, therefore, conveniently connected with both Berhampore and Jalangi by road.

### **Vision:**

The primary vision of the founders of the college was to reach the unreached corners of this minority dominated and agriculture-based backward border area of Murshidabad to cater to the higher needs of aspiring students, most of whom are first generation learners with the promise of education for one and all to enkindle the flame of wisdom and knowledge among the masses. The college envisioned to shape the learners of the institution into well-meaning citizens of the society through a socially committed, intellectually inclined and culturally motivated paradigm of learning.

### **Mission:**

The college with its avowed mission of bringing college education within the reach of common people will stride to become the vanguard of higher education in this socially, economically, culturally and educationally disadvantaged areas of the district. It will always try to provide quality education for all, to be alive to emerging needs and challenges, to emphasize value-based teaching, to empower the students to recognize and optimize their full potential. The college shall continue to uphold its vision and commitment to the society through a careful and systemic process of administrative actions and academic activities. It will always strive to maintain a secular and democratic environment within the campus a sense of solidarity by providing conducive academic ambience for all classes of students and teachers. It will always make attempt to ensure to resist the flow of human trafficking, to reduce the migration of human labour and motivate the girl students to continue in higher students. To inculcate among the students, the need and process of research activities.

## Towards the Mission:

The college is now known in the district of Murshidabad and its neighboring districts for its high standards of discipline, for the secular outlook it imparts and also for the apolitical ambience that it maintains. Warm relationships shared by the faculty and students add to the general richness of the academic environment. The principal at the helm of the administration affairs is ably assisted by the competent and dedicated office staff while committed faculties who organize themselves in various committees under the Teachers' Council aid and concur with her on various academic and administrative issues.

## Courses Available:

### Regular Degree courses:

With these aims in mind the college is successfully running both Honours and General courses.

## Subject Combination 2023 – 2024

SL	Major	Code	Minor-1 (any one)						Minor-2 (any one)						MDC	SEC	VAC
1	Bengali	BNGHCC	English	Political Science	Philosophy	History	Physical Education	Sanskrit	English	Political Science	Philosophy	History	Physical Education	Sanskrit	Bengali	Environmental Education	
2	English	ENGHCC	Bengali	Political Science	Philosophy	History	Physical Education	Sanskrit	Bengali	Political Science	Philosophy	History	Physical Education	Sanskrit	English	Environmental Education	
3	History	HISHCC	Bengali	Political Science	English	Geography	Physical Education	Sanskrit	Bengali	Political Science	English	Geography	Physical Education	Sanskrit	History	Environmental Education	
4	Philosophy	PHIHCC	Bengali	Political Science	English	History	Physical Education	Sanskrit	Bengali	Political Science	English	History	Physical Education	Sanskrit	Philosophy	Environmental Education	
5	Political Science	PLSHCC	Bengali	Geography	English	History	Physical Education	Sanskrit	Bengali	Geography	English	History	Physical Education	Sanskrit	Political Science	Environmental Education	
6	Chemistry	CEMHCC	Physics	Mathematics	Computer Science				Physics	Mathematics	Computer Science				Chemistry	Environmental Education	
7	Computer Science	CMSHCC	Physics	Mathematics	Chemistry				Physics	Mathematics	Chemistry				Computer Science	Environmental Education	
8	Geography	GEOHCC	Bengali	Political Science	English	History	Economics	Sanskrit	Bengali	Political Science	English	History	Economics	Sanskrit	Geography	Environmental Education	
9	Mathematics	MTMHCC	Physics	Chemistry	Computer Science	Economics			Physics	Chemistry	Computer Science	Economics			Mathematics	Environmental Education	
10	Physics	PHSHCC	Mathematics	Chemistry	Computer Science				Mathematics	Chemistry	Computer Science				Physics	Environmental Education	
11	Accounting and Finance	CGRHCC	Accountancy	Book Keeping	Financial Accounting	Business Economics including Business Mathematics	Business Organization	Business Mathematics	Accountancy	Book Keeping	Financial Accounting	Business Economics including Business Mathematics	Business Organization	Business Mathematics	Accounting and Finance	Environmental Education	
12	Physical Education	PEHCC	Bengali	Political Science	English	History	Sanskrit	Philosophy	Bengali	Political Science	English	History	Sanskrit	Philosophy	Physical Education	Environmental Education	

## Intake Capacity and Admission Fees for 2023 – 2024

SL	Major							PH 5%						Grand Total	Admission Fees
		GEN	SC	ST	OBC (A)	OBC-B	EWS	GEN	SC	ST	OBC (A)	OBC-B	EWS		
1	Bengali	158	77	21	35	24	35	8	4	1	2	1	2	368	₹1,750
2	English	158	77	21	35	24	35	8	4	1	2	1	2	368	₹1,750
3	History	146	71	19	32	23	32	8	4	1	2	1	2	341	₹2,500
4	Philosophy	64	31	9	14	9	14	3	2	0	1	1	1	149	₹2,500
5	Political Science	139	67	18	30	22	30	7	4	1	2	1	2	323	₹2,500
6	Physical Education (Mejor)	13	6	2	3	2	3	1	0	0	0	0	0	30	₹3,300
7	Accounting and Finance	51	25	7	11	8	11	3	1	0	1	0	1	119	₹1,950
8	Chemistry	29	14	4	7	5	7	2	1	0	0	0	0	69	₹3,550
9	Computer Science	26	12	3	6	4	6	1	1	0	0	0	0	59	₹6,100
10	Geography	128	63	16	28	20	28	7	3	1	2	1	2	299	₹4,350
11	Mathematics	42	20	5	9	7	9	2	1	0	1	0	1	97	₹4,800
12	Physics	33	16	4	8	5	8	2	1	0	0	0	0	77	₹4,850

### Admission Qualifications:

### Eligibility & Recognized Boards:

A candidate may be admitted to the first semester of four-year (Eight Semester) VG-Courses of Studies on passing Higher Secondary (10+2) Examination in general conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board/ Council, or The W.B. Council of Rabindra Open Schooling, or The National Institute of Open Schooling (NIOS) recognized by the Distant Education Bureau(DED) subject to fulfillment of the conditions mentioned below:

### Candidates from other Boards:

In case of other Boards/Councils, a candidate shall have to pass in five recognized subjects, of which one shall be English, of full marks not being less than 100 each. A candidate passing in less than five subjects shall not be eligible for admission.



### Candidates from Vocational Stream:

However, Candidates passing Higher Secondary examination in vocational stream conducted by the West Bengal State Council of Technical & Vocational Education & Skill Development (WB SCTVE&SD) or any other equivalent Board/ Council are also eligible for admission provided that the candidate must have passed in 5 (five) recognized subjects, of which one shall be English.

\*\*\* Candidates shall be allowed for admission within 03 (three) consecutive academic sessions including the year of passing the previous qualifying examination. (For example: candidates passing H.S. Examination in the year 2021 will get last chance of admission in the academic session 2023-2024)

### Programmes of Study:

#### There shall be following one type of Under-Graduate Programme-

- 4-Year UG Degree (Honours / Honours with Research)
- As per the Curriculum and Credit Framework for Undergraduate Programmes, developed by the UGC there will be provisions for awarding UG Certificate, UG Diploma and Basic UG Degree with Major. Separate Rules/Guidelines will be framed in this regard.
- For 4-year UG Degree (Honours with Research), a student can choose a research stream in the fourth year, subject to fulfillment of all conditions; laid down by the UGC for implementation of NEP and Curriculum Credit Frame Work.

Minimum Credit Requirements to Award Degree (with Honours/Honours with Research) under Each Category (as per the course structures issued by the University of Kalyani).

SI. No.	Broad Category of Courses	Credit Requirement
1	Major (Core)	90+2
2	Minor Stream	32
3	Multidisciplinary	09
4	Ability Enhancement Courses (AEC)	08
5	Skill Enhancement Courses (SEC)	09
6	Value Added Courses Common for UG Degree(s)	08
7	Research Project/ Dissertation	12
<b>Total</b>		<b>170</b>

### **Minimum Eligibility Criteria for Admission:**

- i) 4-Year UG Degree (Honours / Honours with Research): A student who has passed the Higher Secondary (10+2) Examination held by the West Bengal Council of Higher Secondary Education or its equivalent Examination from other Boards / Councils with at least four subjects including English as Compulsory Subject of 100 marks is eligible to take admission to the UG-Courses of studies on the basis of merit and available vacancy of the particular subject(s) of the concerned college.
- ii) Aggregate marks shall be calculated by adding the marks in top-four subjects, in order of marks secured by a candidate. Marks obtained in Compulsory Environmental Studies (if any) shall not be taken into account for calculation of aggregate marks.
- iii) A candidate shall be allowed to pursue any one of the Programmes in a particular Academic Session. At the initial stage, every student has to choose one Major subject and two Minor subjects.

### **Special conditions for admission to a few Major/ Minor Courses:**

#### **Chemistry:**

A candidate shall be allowed to take up Major/Minor in Chemistry only if he/she has passed in Chemistry, Physics and Mathematics at the previous qualifying examination.

#### **Mathematics:**

A candidate shall be allowed to take up Major/Minor in Mathematics only if he/she has passed in Mathematics in the previous qualifying examination. A candidate who has passed in Business Mathematics is not eligible for admission to Mathematics Major Course.

#### **Physics:**

A candidate shall be allowed to take up Major/Minor in Physics only if he/she has passed in Physics and Mathematics at the previous qualifying examination.

### **Facilities Available:**

#### **a) Library:**

The college library has a vast collection of text books, books of regular references, rare books and useful journals. The library is mainly funded by U.G.C. grants, (M.P. and M.L.A. Funds) State Government grants, available from time to time and the college fund as well. The college authority is endeavouring to overcome the paucity of space in the library and to renovate the building where the library is situated. Some



of the departments have seminar libraries where students can interact with the teachers directly.

**b) Laboratories:**

The college has well-equipped laboratories for the departments of Physics, Chemistry, Geography, Computer Science and Mathematics. The laboratories have recently been renovated and modernized to meet the demands of the latest syllabi. A number of computers have been installed in these departments. Some departments are equipped with modern teaching aids like overhead projectors and audio system.

**c) Sports & Games:**

The College has a spacious common room for students with the facility of indoor games. The college regularly participate in various outdoor sports, such as football, cricket and athletics in different levels. The college regularly holds the annual sports during winter. The Students, Union of the college plays a major role in arranging and conducting the various games and other sporting activities.

**d) Academic Tour:**

The educational tour of Geography department is arranged by the concerned department in every academic year. Tours are compulsory and a part of the curriculum.

**e) Students Health Home and Students Counselling cell:**

All students of the college are members of students of Health Home and they can get all sorts of medical facilities from the same.

**f) Canteen / Students' Common Room:**

The college has two spacious students' common rooms one for boys and another for girls and a canteen for all.

**g) College Magazine and college Journal:**

The college magazine (Trinankur) is published annually with the objective of nourishing and giving exposure to the literary prowess of the students. The budding poets, writers and essayists get ample scope of developing and expressing their innate literary qualities. The Editorial Board takes every care to maintain a high standard of publication. Regular publication of wall magazine is also a platform for the students to express their literary talent and innovative thinking. The college authority has planned for the publication of College journal with ISBN no.

**h) Seminars and Debate:**

The College organizes seminars and debates on varied topics of academic and social interest where students and teachers have the opportunity to interact with each other.

Eminent educationalists are invited as resource persons to deliver lectures on different issues.

**i) National Service Scheme (N.S.S.):**

Dumkal College participates in the National Service Scheme under the University of Kalyani, sponsored by the Ministry of Human Resources Development, Government of India. A Programme Officer, assisted by an Advisory Committee, oversees the NSS activities. The aims and objectives of the NSS are to involve urban rural youth in constructive and development programmes in the rural sector, participation in the socio-economic life of the community, to foster the notion of national integration among the students and such other activities. Every year volunteers from among the students are enrolled and after completion of 120 hours of works, certificates are awarded by the college. Regular programme different relevant aspects are going on with special camps under NSS scheme.

**j) National Cadet Corps (NCC):**

With its motto of “Unity and Discipline” the National Cadet Corps aims to create organized, trained and motivated youths by developing qualities of leadership, team spirit, secular outlook, ideas of selfless service and spirit of adventure. The activities of the NCC can be broadly divided into Institution Training, Community Development Programme cum Social Service Activities, Youth Exchange Programme and Adventure Training and Sports. NCC “B” and “C” certificates, the cadets receive, benefit them in the form of reserved vacancies for commission in the Defense Forces, i.e., in the Indian Army, Indian Navy and the Indian Air Force. Scholarships are also available for deserving NCC cadets who have excelled in academics. The college unit provides the opportunity for the students to be a part of this unique organization and the cadets of the college unit actively take part in the Independence Day and Republic Day Parade.

**k) Scholarships:**

Depending on their results, the students of the college will be able to apply for the Scholarship like National Scholarship, S.C., S.T. scholarship, and grants from college.

**l) Free & half free Studentship:**

This facility extended to a very limited number of students (only 10% of total strength of 1st, 2nd and 3rd year) on the basis of their results in previous examination, regular attendance in the classes, along with their economic condition and at present only to poor but highly meritorious Students as verified and recommended by teachers of specified departments

**m) Social and Cultural Activities:**

A host of social and cultural activities mark the college calendar. The students' Union actively helps the college authority in arranging the annual Social and Cultural Meet, holding interclass debate competitions. All these activities aim at developing a sense of brotherhood among students of the college to make them good citizens. The college students are competent enough for taking participation in drama, elocution, and other cultural activities.

#### **n) Students' Union:**

The Students' Union is a democratically elected body of the class representatives along with the Principal who hold the office of the president of the Students' Union. The election to the union is held every year as per college constitution. The Union takes the responsibility of publishing the Annual Magazine, Common Room activities, and other social and cultural and sports events etc.

The basic duty of the Union is to voice the demands of the students, create and maintain a healthy academic atmosphere, be involved in developmental activities of the college and foster a good relationship between the teachers and the taught. The student union follows the constitution as circulated from K.U. at present.

*Note: However, as per directives from the concerned authority of the Government of West Bengal election to Students' Union has been kept in abeyance and thus the functions and works of the college Students' Union does not exist at present.*

#### **Teachers' council:**

A teacher council constituted as per the statute of Kalyani University, consisting of all whole-time permanent members of the teaching staff, assists college administration by active participation in various academic and administrative functioning of the college.

#### **Non-Teaching Staff Council:**

The members of the non-teaching staff council help the administration of the college through their active participate and representation at all times. They are an integral part of the college administration and their role in running the college smoothly is very important.

#### **Guardians' forum / parent Teacher Meetings:**

Different departments of the college meet guardians / parents of the students to interact with them regarding the performance progress and problems of the students. Suggestions from guardians / parents are welcome regarding academic activities of their wards at the same time they (guardians/parents) are made aware about their responsibilities towards their wards.

The intention is there to form a Guardians' Forum calling them in groups at a time and have them interact with teachers and administration.

### **Alumni Association:**

Dumkal College has an Alumni Association (established on 2008). Every ex-student is eligible to be a member of the committee. The Alumni Associations takes active interest in the various social and cultural activities of the college.

### **Administration:**

The administration of the college runs under the dynamic leadership of the members of the Governing Body of the college. The improvement and well-being of the college stands under their judicious decisions and care.

The Teachers' Council and College office help the Principal, through their innovating ideas and suggestions; Authority tries to implement the same for the overall improvement of the college.

## **Governing Body:**

### **Present Governing Body of the college:**

<b>Sl No</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Mr.Jafikul Islam	President
2	Dr. Bhabesh Pramanik	Principal & Secretary
3	Dr. Mobyнул Islam	Govt. nominee
4	Mr. Safikul Islam	Govt. nominee
5	Prof. Mousumi Singha	University Nominee
6	Dr. Santanu Bhaduri	University Nominee
7	Dr. Sandip Kumar Rajak	Teacher's representative
8	Mr. Arnav Debnath	Teacher's representative
9	Mr. Arindom Biswas	Teacher's representative
10	Mr.Kashinath Biswas	Non-Teaching representative
11	Mr.Maijuddin Islam	Donor Member

### Sub-committee:

The Governance and management of various functions of the college are done through decentralization of power and activities through constitution of several subcommittees. This also ensures a democratic mode of functioning.

### NAAC committee:

Sl No	Post	Name of Faculty	Designation & Department
1	Chairperson	Dr. Bhabesh Pramanik	Principal
2	Co-ordinator	Mr. Manas Ranjan Chaudhuri	Associate Professor, Department of English
3	Member	Dr. Sandip Kumar Rajak	Associate Professor, Department of Chemistry
4	Member	Dr. Debasis Bandyopadhyay	Associate Professor, Department of Commerce
5	Member	Dr. Swati Molla	Associate Professor, Department of Geography
6	Member	Mrs. Debamita Karmakar	Librarian
7	Member	Mr. Arnav Debnath	Associate Professor, Department of Political Science
8	Member	Mr. Arindom Biswas	Assistant Professor, Department of Geography
9	Member	Dr. Tanchar Molla	Assistant Professor, Department of Mathematics
10	Member	Mr. Kashinath Biswas	Head Clerk
11	Member	Mr. Md. Muklesur Rahaman Sarkar	Cashier

### IQAC:

Sl. No.	Post	Name of Members	Designation
1	Chairperson	Dr. Bhabesh Pramanik	Principal
2	Co-ordinator	Dr. Sandip Kumar Rajak	Assistant Professor, Department of Chemistry
3	Member	Dr. Debasis Bandyopadhyay	Associate Professor, Department of Commerce

4	Member	Dr. Swati Molla	Associate Professor, Department of Geography
5	Member	Sri Manas Ranjan Chaudhuri	Associate Professor, Department of English
6	Member	Sri Arnav Debnath	Associate Professor, Department of Political Science
7	Member	Sri Arindom Biswas	Assistant Professor, Department of Geography
8	Member	Dr. Tanchar Molla	Assistant Professor, Department of Mathematics
9	Member	Dr. Santanu Bhaduri	University Nominee
10	Member	Sri Kashinath Biswas	Head Clerk
11	Member	Sri Obaidul Islam	Member of the Alumni Association
12	Member	.....	Industrial representative

### Anti Ragging Cell

No	Post	Name of Faculty	Designation & Department
1	Chairperson	Dr. Bhabesh Pramanik	Principal
2	Member	Mr. Jayanta Kar	Associate Professor, Department of History
3	Member	.....	SDO, Domkal
4	Member	.....	IC, Domkal Police station
5	Member	Mr. Manas Ranjan Chaudhuri	Associate Professor, Department of English
6	Member	Mr. Arnav Debnath	Associate Professor, Department of Political Science

### Anti Sexual Harassment Cell

No	Post	Name of Faculty	Designation & Department
	Chairperson	Bhabesh Pramanik	Principal
	Member	Dr. Swati Molla	Associate Professor, Department of Geography
	Member	Ms. Mousumi Singha	University Nominee of G. B



Member	Dr. Debamita Karmakar	Librarian
Member	Dr. Soma Karmakar	ICT-II, Department of Bengali
Member	Dr. Jahanara Khatun	Library Attendant
Member	Dr. Jayanta Kar	Associate Professor, Department of History
Member	Dr. Kashinath Biswas	Head Clerk

### Faculty & Staff:

#### ADMINISTRATION

Sl No	Name	Designation
1	Dr Bhabesh Pramanik	Principal

#### BENGALI

Sl No	Name	Designation
1	Dr. Achintya Kumar Gangopadhyay	Associate Prof. of Bengali
2	Soma Karmakar	SACT
3	Motiur Biswas	SACT
4	Tamal Kanti Pal	SACT

#### ENGLISH

Sl No	Name	Designation
1	Manas Ranjan Chaudhuri	Associate Prof. of English
2	Masadul Islam	SACT
3	Abida Sultana	SACT
4	Farha Khatun	SACT

#### CHEMISTRY

Sl No	Name	Designation
1	Dr. Sandip Kumar Rajak	Associate Professor of Chemistry

2	Yasin Nuree	Assistant Professor of Chemistry
3	Dr. Nabin Chandra Maity	Assistant Professor of Chemistry
4	Saleha Khatun	SACT
5	Delwar Ansary	SACT
6	Md Muttakin Sarkar	SACT

### COMMERCE

Sl No	Name	Designation
1	Dr. Debasis Bandyopadhyay	Associate Professor of Commerce
2	Md Hazrat Ali	SACT
3	Basudeb Sinha	SACT

### COMPUTER

Sl No	Name	Designation
1	Sadekul Islam	SACT

### ECONOMICS

Sl No	Name	Designation
1	Amritendu Roy	Assistant Professor of Economics

### ENVIRONMENT STUDIES

Sl No	Name	Designation
1	Parimal Saha	SACT

### GEOGRAPHY

Sl No	Name	Designation
1	Dr.Swati Mollah	Associate Professor of Geography
2	Arindom Biswas	Assistant Professor of Geography

3	Dr. Prasenjit Kumar Mandal	Assistant Professor of Geography
4	Amanul Hoque	SACT
5	Mustaque Rahaman	SACT
6	Sujauddin	SACT

### HISTORY

Sl No	Name	Designation
1	Jayanta Kar	Associate Professor of History
2	Manas Kumar Das	Assistant Professor of History
3	Sanchita Mondal	SACT
4	Dipanwita Chowdhury	SACT
5	Kartik Chandra Das	SACT

### MATHEMATICS

Sl No	Name	Designation
1	Dr. Tanchar Molla	Assistant Professor of Mathematics
2	Dr. Md Hyder Ali	SACT

### PHILOSOPHY

Sl No	Name	Designation
1	Abdul Alim Seikh	SACT
2	Mir Alam Khan	SACT
3	Somashree Ghosh Chowdhury	SACT

### PHYSICAL EDUCATION

Sl No	Name	Designation
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1	Mahammad Ali Saikh	SACT
2	Md Yusuf Ali	SACT

### PHYSICS

No	Name	Designation
1	Sirajul Sk	SACT
2	Masadul Hassan	SACT
3	Surajit Saha	SACT

### POLITICAL SCIENCE

No	Name	Designation
1	Arnav Debnath	Associate Professor of Political Science
2	Subhadip Bhowmik	SACT
3	Samiul Mondal	SACT
4	Amir Sohail	SACT

### SANSKRIT

No	Name	Designation
1	Sukalyan Biswas	SACT

### LIBRARY

No	Name	Designation
1	Debamita Karmakar	Librarian

### OFFICE AND SUPPORT STAFF

Name	Designation
Kashi Nath Biswas	Head Clerk
Matiur Rahaman	Accountant
Muklesur Rahaman Sarkar	Cashier
Dhananjoy Ghosh	Typist
Maijuddin Islam	Peon

Firoja Begam	Sweeper
Anarul Islam	Guard
Subodh Halder	Guard
Jahanara Khatun	Lady Attendant
Hafijul Islam	Lab. Attendant in Chemistry
Sanjoy Paharia	Lab. Attendant in Geography
Anowar Islam	Library Peon
Naim Gahar	Account Assistant (Casual)
Musanabi Sk	Lab. Attendant in Chem (Casual)
Abul Kalam	Lab. Attendant in Computer (Casual)
Masadul Hossain	Lab. Attendant in Physics (Casual)
Md Akbar Ali	Library Asst (Casual)
Md Rafiul Islam	Library Asst (Casual)

**Code  
of**

### **conduct for Students**

- Identity Card: After admission a student is required to get an identity card signed by the Officer-in Charge of the college, containing information about the student concerned. The identity card is a proof of his/her status as a student of Dumkal College, Murshidabad. The possession of this card entitles him/her to the rightful privilege as a student of this college. Students must carry the identity card provided by the college during college hours. A student should produce the identity card on prosecution at any time for any reason. The loss of college identity card should be reported to the college authority.
  - Serious notice is taken of unwarranted absence from classes and college examinations. The College Authority reserves the right to strike off the name of the student if he / she is found to be continuously absent without intimation for 21 days after the commencement of classes.
  - A student absent from college for three continuous months without notice will be struck off from the college roll.
  - Students of this college will abide by the rules of the college and must maintain the decorum. Polite and respectful behaviour towards the teachers and nonteaching staff of the College and their fellow students is expected from a student of this College.
  - Students must not indulge in ragging in any form. The College maintains a zero-tolerance policy towards ragging.
  - Admission to the college binds a student to follow college rules and directions that may be issued from time to time by the college authority.
  - Attendance: Students are required to attend the lectures regularly and punctually. At least 75% attendance is required to appear in final examination. The College strictly abides by the attendance norms of the University of Kalyani for affiliated colleges.
- DUMKAL COLLEGE P.O- Basantapur, P.S- Dumkal, Dist.- Murshidabad, West

Bengal, Pin- 742406 (Govt. Aided, affiliated to the: University of Kalyani Included under section 2(f) & 12 (B) of UGC Act.)

- Loitering in the corridor/campus without any valid reason and attending to cell-phone calls inside the classroom are strictly prohibited. Use of cell phones is strictly prohibited in the examination hall.
- Students are required to follow the notice board regularly for relevant information.
- Smoking, spitting and Consumption of Drugs, in the college premises are strictly forbidden. It is the responsibility of the students to keep the campus clean.
- Till the notification of the result of the final examination the students are considered to be the bonafide present students of the college.
- All the rules and regulations of the college declared at different times of an academic session should be followed and obeyed by the students.
- All the students of the College are expected to participate in college activities like sports and cultural programmes.
- Absence of a student from any examination in the college shall be treated as an act of misconduct and breaking the discipline of the college. If a student is unable to appear in one or more examination, he/ she should submit relevant evidence of his /her absence to the principal, countersigned by the guardian.
- Students must inform their guardians regarding Parent-Teacher Meetings when notified by the College.
- There is a Grievance Redressal Cell where students and their guardians may lodge complaints if and when required.
- Students should take care of their personal belongings. Authority is not responsible for any loss of personal property.
- Students must take note that the college campus is under CCTV surveillance DUMKAL COLLEGE P.O- Basantapur, P.S- Dumkal, Dist.- Murshidabad, West Bengal, Pin- 742406 (Govt. Aided, affiliated to the: University of Kalyani Included under section 2(f) & 12 (B) of UGC Act.)

### **Code of conduct for Teachers, official & support staff**

- Every teacher shall, at all times, maintain integrity, be devoted to duty and also be honest and impartial in his / her official dealings. A teacher shall, at all times, be well-mannered in his / her dealings with the management, with other members of staff, students and with members of the public.



- Unless otherwise stated specifically in the terms of appointment, every teacher is a whole-time teacher of the Institute and may be called upon to perform such duties as may be assigned to him / her by the competent authority beyond the scheduled working hours and on holidays and Sundays.
- A teacher shall be required to maintain the scheduled hours of work during which he / she must be present at the place of his / her duty. No teacher shall be absent from duty without prior permission. Even during leave or vacation, with the prior permission of the competent authority, whenever leaving the station, a teacher should inform the principal in writing, through the concerned Head of the Department, or the principal, if the teacher happens to be Head of the Department, giving the contact details at which, he / she will be available during the period of his / her absence from the station.
- No teacher shall take part in politics, or be associated with any political party or organization which takes part in political activity, nor shall subscribe, aid or assist in any manner any political movement or activity.
- No teacher shall make any statement, publish or write through any media which has effect of an adverse criticism of any policy or action of the Institute.
- No teacher, except with the prior permission of the competent authority, engage, directly, or indirectly in any trade or business or any private tuition, or undertake any employment outside his official assignments. DUMKAL COLLEGE P.O- Basantapur, P.S- Dumkal, Dist.- Murshidabad, West Bengal, Pin- 742406 (Govt. Aided, affiliated to the: University of Kalyani Included under section 2(f) & 12 (B) of UGC Act.)
- A teacher, against whom insolvency proceedings commenced in a court of law, shall forthwith report full facts thereof to the Institute.
- A teacher, against whom criminal proceedings are initiated in a court of law, shall immediately inform the competent authority of the Institute regarding the details thereof.
- No teacher shall, except with the prior sanction of the competent authority, have recourse to any court of law or to the press / media for / against any official act of the Institute.
- Every teacher shall be governed by these rules and shall be liable for consequences in the event of any breach of the rules by him / her.
- A teacher who commits any offence or dereliction of duty, or does an act detrimental to the interests of the Institute, is subject to an enquiry and punishment by the competent authority. Any teacher who is aggrieved with the decision of the competent authority may appeal against such punishment or decision, within 15 days of the receipt of the orders of the decision, to the Governing Body and the decision of the Governing Body thereon is final.
- No teacher shall engage in strike or incitement thereto or in similar activities such as absence from work, or neglect of duties, or participate in hunger strike etc. Violation of this rule will amount to misconduct and will attract deterrent punishment.
- All the teachers shall handover their original certificates like SSC, Intermediate, M. Sc, PhD etc. to the principal at the time of joining duty.

- The institute gives utmost priority for discipline and every staff, is bound to follow the rules and regulations of the institute and maintain strict discipline. DUMKAL COLLEGE P.O- Basantapur, P.S- Dumkal, Dist.- Murshidabad, West Bengal, Pin-742406 (Govt. Aided, affiliated to the: University of Kalyani Included under section 2(f) & 12 (B) of UGC Act.)
- Internal assessment is part of the evaluation. Please check the marks displayed on the notice board.
- The institute takes note of serious misbehavior, insubordination, habitual tardiness, irregular work habits or obscenity which is punishable by fine, suspension or dismissal. The Institute is declared an alcohol-smoke-drug-free area and offenders face dismissal.
- Be on time for your lectures and practical. Be punctual.
- Respect the organization goals and help to achieve them.
- Staff members shall follow the directions and instructions properly given by Principal and HODs.
- Establish a politeness policy for basic manners.
- Teach students the importance of thinking of others; write thank-you notes.
- Respect your fellow workers.
- Keep your cell phones in the silent mode to avoid disturbing others sitting around you.
- Learn to own your mistakes
- Do not ask for personal favors from your subordinates. Too much of friendship at the workplace is bad.
- Proper etiquette requires that you make others comfortable and protect their feelings. You do not point out their errors or draw attention to their mistakes

**Photo Gallery:**









**THANK YOU**

**AND**

**BEST WISHES**

**DUMKAL**

**COLLEGE**