



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>DUMKAL COLLEGE</b>
• Name of the Head of the institution	<b>DR BHABESH PRAMANIK</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>07908138703</b>
• Mobile No:	<b>7719289852</b>
• Registered e-mail	<b>dumkalcollege@gmail.com</b>
• Alternate e-mail	<b>iqacdumkalcollege@gmail.com</b>
• Address	<b>VILL- BASANTAPUR, PO-BASANTAPUR, DIST-MURSHIDABAD</b>
• City/Town	<b>DOMKAL</b>
• State/UT	<b>WEST BENGAL</b>
• Pin Code	<b>742406</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	UNIVERSITY OF KALYANI				
• Name of the IQAC Coordinator	Dr. SANDIP KUMAR RAJAK				
• Phone No.	09474310832				
• Alternate phone No.	7719289852				
• Mobile	09474310832				
• IQAC e-mail address	iqacdumkalcollege@gmail.com				
• Alternate e-mail address	sandiplku@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dumkalcollege.in/uploads/gallery/aqarssr_29-07-2023_1690645620205.pdf">https://dumkalcollege.in/uploads/gallery/aqarssr_29-07-2023_1690645620205.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://dumkalcollege.in/WebsiteController/AcademicCalendar">https://dumkalcollege.in/WebsiteController/AcademicCalendar</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.21	2016	02/12/2016	01/12/2021
<b>6. Date of Establishment of IQAC</b>			13/03/2013		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	NIL	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>As per UGC guidelines, the IQAC approached the Principal to take initiative to make arrangement for signing MOU with different institutions for academic purposes and MOUs were completed with the following institutions: a) Hazi A. K. Khan College - 07.09.2022 b) Domkal Girls' College - 03.03.2023 c) Swami Vivekananda University - 08.02.2023 d) Berhampore Girls College - 13.09.2022 e) Raja Birendra Chandra College - 09.03.2023 f) Murshidabad Adarsha Mahavidyalaya, 17.8.2022 g) Jalangi Mahavidyalaya, 10.08.2022 h) Jatindra Rajendra Mahavidyalaya, 1.08.2022 i) Rani Dhanya Kumari College, 10.8.2022 j) Nur Ohhammad Smriti Mahavidyalaya</p>	
<p>The IQAC requested the Principal to take necessary steps for the formation of different committees as proposed and the same was done by the competent authority: a) Internal Quality Assurance Cell b) NAAC Committee c) Finance Committee d) Purchase Committee e) Building Committee f) Admission Committee g) Library committee h) Sports and Cultural Committee i) Website and College Notice Board Updating Committee j) Student Welfare Committee k) Women Cell l) Sexual Harassment Redressal Cell m) PF Committee n) Grievance Redressal Cell</p>	
<p>The IQAC took initiative to install microphone system in two large halls used as class rooms (205 and 301) for enhancing the teaching-learning experience.</p>	
<p>The IQAC made arrangements for displaying at least two daily newspapers (one in English and one in Bengali) just at the entrance of the college.</p>	

The IQAC took initiative to expedite the CAS for the promotion of Dr. Sandip Kumar Rajak, Assistant Professor of Chemistry (Stage III / Level 12 to stage IV / Level 13 A), Sri. Manas Kumar Das, Assistant Professor of History (Level 10 to Level 11) and Debamita Karmakar, Librarian of the college (from Stage I / Level 10 to Stage II/ Level 11) and the same was completed as per rules. In the similar manner, the IQAC also approached the Principal to do the needful to inform the DPI for processing the upgradation from SACT II to SACT I of Samiul Mondal, Deptt. of Political Science; Sirajul Sk., Deptt. of Physics; Surajit Saha, Deptt. of Physics; Abida Sultana, Deptt. of English and the same was done.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The IQAC plans to conduct a Student Satisfaction Survey (SSS) regularly following NAAC guideline.	The same was done.
The Principal is to be requested to take all necessary steps for renewal of the SMS package needed for students' admission and other official purposes.	The same was done.
The IQAC plans to request the Principal to do the needful for the purchase of books and periodicals for the Central Library of the college.	The same was done.
All the seats are to be filled up as per intake capacity permitted by university.	Admission, as per rules, completed.
As per UGC guidelines, the IQAC plans to approach the Principal to take initiative to make arrangement for signing MOU with different institutions for academic purposes.	MOU was completed with the following institutions: a) Hazi A. K. Khan College - 07.09.2022 b) Domkal Girls' College - 03.03.2023 c) Swami Vivekananda University - 08.02.2023 d) Berhampore Girls College - 13.09.2022 e) Raja Birendra Chandra College - 09.03.2023 f) Murshidabad Adarsha

	<p>Mahavidyalaya, 17.8.2022 g) Jalangi Mahavidyalaya, 10.08.2022 h) Jatindra Rajendra Mahavidyalaya, 1.08.2022 i) Rani Dhanya Kumari College, 10.8.2022</p>
<p>The IQAC plans to approach the Principal to do the needful to inform the DPI for processing the upgradation from SACT II to SACT I of Samiul Mondal, Deptt. of Political Science; Sirajul Sk., Deptt. of Physics; Surajit Saha, Deptt. of Physics; Abida Sultana, Deptt. of English.</p>	<p>The same was done successfully.</p>
<p>The IQAC plans to ensure that all Heads of Departments take necessary steps to ensure the proper and regular conducting of classes and internal assessments.</p>	<p>The same was done.</p>
<p>The IQAC also plans to request the Principal to take necessary steps for the formation of different committees as proposed: a) Internal Quality Assurance Cell b) NAAC Committee c) Finance Committee d) Purchase Committee e) Building Committee f) Admission Committee g) Library committee h) Sports and Cultural Committee i) Website and College Notice Board Updating Committee j) Student Welfare Committee k) Women Cell l) Sexual Harassment Redressal Cell m) PF Committee n) Grievance Redressal Cell</p>	<p>The same was done and approved in the GB meeting, dated 06/07/2022 (Meeting No. 03/2022)</p>
<p>The IQAC has to request the Principal to expedite the CAS for the promotion of Dr. Sandip Kumar Rajak, Assistant Professor of Chemistry (Stage III / Level 12 to stage IV / Level 13 A),</p>	<p>The same was done.</p>

<p>Sri. Manas Kumar Das, Assistant Professor of History (Level 10 to Level 11) and Debamita Karmakar, Librarian of the college (from Stage I / Level 10 to Stage II/ Level 11) and to do the needful to inform the DPI and the concerned university for necessary action.</p>	
<p>AS directed by the University of Kalyani, the IQAC plans to hold a meeting regarding the procedure to upload the internal marks on the designated portal of the university.</p>	<p>The same was done successfully.</p>
<p>The IQAC also plans to request the Principal to pursue the matter of pay fixation of Dr. Tanchar Molla, Assistant Professor of Mathematics, on the basis of his PhD awarded.</p>	<p>The same was done successfully.</p>
<p>The IQAC feels it necessary to install microphone system in two large halls used as class rooms (205 and 301) for enhancing the teaching-learning experience.</p>	<p>The same was done successfully.</p>
<p>The IQAC feels it desirable to make arrangements for displaying at least two daily newspapers (one in English and one in Bengali) just at the entrance of the college.</p>	<p>The same was done successfully.</p>
<p>The IQAC also plans to request the Principal to grant necessary amount to the department of Philosophy for conducting a college level seminar.</p>	<p>The said seminar was successfully conducted on 29th September, 2022.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	19/02/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-2023	09/02/2024

**15. Multidisciplinary / interdisciplinary**

Dumkal College aims to focus on a holistic personality development of students by nurturing with recently developed teaching learning methods. The college offers courses as per the CBCS pattern as designed by the parent university. The college aims at imparting an education that shall develop the intellectual, social, physical, emotional and moral values in students. Honours courses in 11 departments and General courses in 14 departments across the disciplines of Science, Arts and Commerce are already run by the College. Dumkal College plans to organize conferences and seminars with the science and humanities faculties with a view to expanding the horizons of knowledge for students. Important days like International Yoga Day, Environment Day, are to be celebrated and observed bringing together all the disciplines of the college. The college has an active NSS and NCC unit. Blood Donation Camp of the institute is organised jointly by the NCC and NSS unit of our college. The University has made it compulsory to study "Environmental studies" in their regular curriculum as a part of multidisciplinary education.

**16. Academic bank of credits (ABC):**

The college has been continuously upgrading its Student Management Software to communicate better with the students. As part of NEP 2020, the option for introducing Academic Bank of Credits (ABC) lies with the parent university. The college has taken initiative to implement the said mechanism following the parent university's directives.

**17. Skill development:**

The College started courses on Geospatial Technology using open source software (by the department of Geography) and on Communicative English (by the department of English). The college plans to start few other Skill Development Courses like Advance Excel, Data Analysis, Data Entry, Basic Academic Writings, Organic farming, Translation etc.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college percolates the Indian Knowledge System and cultural system by teaching ancient Indian texts in the departments of Sanskrit and English as reflected in the syllabi of these departments. Besides, the department of Philosophy teaches Indian philosophies to its students. All the subjects are taught in bilingual mode i.e. English and Bengali. Beside this, the NCC and NSS units of the college are actively promoting ethical and social human values, and also life-skills etc. The college plans to introduce a certificate course on value education run in online mode through which the students can imbibe Indian Value system. International Mother Language Day is celebrated in the college on 21st February every year. The birth anniversary of Rabindranath Tagore, Yuba Divas on 12th January as part of the celebration of Swami Vivekananda's birthday is observed every year. The legacy of reciprocal 'Guru-shishya Parampara' is symbolically maintained through the celebration of the Teachers' Day on 5th September every year.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college is affiliated to the University of Kalyani. The concerned University frames the course and conducts the course end evaluation. As the college is an affiliated college, it does not have the right to alter any curriculum outcome in any manner.

**20.Distance education/online education:**

Our institution has three distance and online education centers: 1. Netaji Subhas Open University (NSOU) 2. Indira Gandhi National Open University (IGNOU), and 3. Directorate of Open and Distance Learning (DODL), University of Kalyani There are many students in this area who could not attend regular classes due to professional engagements and personal difficulties. This education system allows such students to find convenient time to study without interfering with their schedule. One can study after work or during weekends.

**Extended Profile****1.Programme**

1.1 14

Number of courses offered by the institution across all programs during the year



File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **3347**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **918**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **501**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **48**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **21**

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>14</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>3347</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>918</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>501</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>48</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	21
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	37.11507
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	53
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In each academic session, departmental meetings were held in on the topics of the prescribed syllabus and were presented to the faculties after discussion with them. According to the curriculum and the credits (UG) awarded to each topic, group, paper, etc., the number of classes were determined.

The college administration gives a well-designed weekly class schedule for each semester. Teachers plan their lectures based on the given curriculum and the available courses according to the schedule. The actual delivery of the curriculum comprises supervision and revision through regular Teachers Council meetings and departmental meeting. Regular internal evaluation, regular assessment in practical classes, group discussions within the class, student seminars on syllabus-oriented topics, distribution of class notes by the faculties, fieldwork, project work and viva-voce are done for the academic development of the students. Remedial and tutorial classes are also taken as per requirement.

Departments preserve the detailed record of the students' attendance in the class.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the institution is an affiliated college under the University of Kalyani, it follows the Academic Calendar of the said University for each session. Beside that the Institution prepares regularly academic calendar at the start of each academic session. The institution precisely follows the schedule of institution's own academic calendar for classes, internal assessments, semester-end examinations and other activities. For the conduct of continuous internal evaluation college rigorously follows the duration of the examination prescribed in the academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

41

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

41

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows the syllabus as prescribed by the affiliating university. The syllabus of English, Geography, Political Science, History and Philosophy are significantly relevant with respect to Professional Ethics, Gender, Human Values, Environment and Sustainability. The courses convey the knowledge and awareness on social disparity such as caste, gender etc., professional ethics especially in public administration. On the study of environment, the courses also impart knowledge to understand the concept of ecology, environment and biodiversity, sustainable development and resource management. In the course of Geography hazards and disasters like hazard preparedness, trauma and aftermath are discussed and project works are done.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1164

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://dumkalcollege.in/uploads/gallery/f_b_Feedback_Report_2022-23_update.pdf">https://dumkalcollege.in/uploads/gallery/f_b_Feedback_Report_2022-23_update.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**1945**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**366**



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. Departments of the college evaluate the levels of learning of the students by taking class tests and assessing the internal assignments given to the students.
2. Teachers also actively motivate Advanced Learners to encourage them in higher studies i.e. in university and other competitive examinations.
3. After evaluation of the above tests and assignments slower learners are identified. Each department organises Tutorial and Remedial Classes to achieve improvement of the students' performance.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3347	48

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College always encourage the students to be more active in class, and to participate in classes in order to explore the depths of a particular subject/ concept. Different departments sometimes make groups consisting few numbers of students and

encourage them to participate in projects and seminars.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college always encourages the faculties to use the ICT-Enabled Tools in teaching learning process. Currently the college has three ICT-Enabled Classrooms with projector facilities. Individual department gives the requisition for the ICT-enabled tools to the IQAC and on the basis of priority the class rooms are allotted as the number of ICT-enabled rooms are very few. All departments of the college actively use the digital platforms for learning mainly Google Meet, Google Classrooms etc. after Covid-19 pandemic. They provide study materials through WhatsApp groups, Google Classrooms and college website.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

485

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism of the college is based on affiliating University and UGC(CBCS) proposals. The administrator/governing body forms an Academic sub-Committee with a representative from each department to oversee and regulate the teaching-learning process and other examination processes. Every department receives the decisions and schedules that were decided in the Academic sub-Committee meetings, and each department then finalizes the evaluation schedules in Departmental meetings. Assignments, presentations, and projects are used to evaluate a student's quality in each different department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has an efficient system to ensure that the ongoing evaluation process is open, effective, and student centric. All departments prepare the attendance record, which is a part of internal assessment, on the Departmental Notice Book, giving students sufficient opportunity to identify any inconsistency.

If any student raises a specific complaint against evaluation process in internal assessments, he/she is dealt with the concerned teacher maintaining the usual examination protocols of anonymity, fairness, and quality of the work (assignment) submitted or done by the particular student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To make the decision-making process easy during selection of their courses, the Admission Committee makes discussions with the students to help the students for taking the particular course and also help in understanding the programme and course results. Each department emphasises the programme and course outcomes in its introduction programmes at the start of the course. Each department makes access of the both hard copies and digital copies of the curriculum and learning outcomes to the students. The learning outcome is printed out and visibly exhibited in the department. The outcomes are examined during departmental faculty meetings after the completion of each paper or unit. But in this session due to major part fell into the Covid-19 pandemic data are not sufficiently available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://dumkalcollege.in/uploads/gallery/programme_outcome_23-02-2024_1708690054411.pdf">https://dumkalcollege.in/uploads/gallery/programme_outcome_23-02-2024_1708690054411.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Through internal assignments, project works, viva-voce examination (for Arts Departments), and projects and practical practices (for Science Departments) program-specific outcomes are assessed by the individual department. Internal examinations are conducted following the structure outlined by the UG-CBCS curricula of the affiliating University. Students' performance in achieving Course Outcomes and Programme-specific Outcomes are attained through Final/ Semester-End examinations, conducted across all colleges

affiliated with the University of Kalyani. For expanding students' knowledge about the course, they are also encouraged to develop critical thinking, reasoning, and argumentation in the class. Following the guidelines outlined by the University Grants Commission, the college adopted the online mode of teaching learning process. Concerned teacher of each department of Core, General Elective, Ability Enhancement Course, and Discipline-Specific Courses evaluates internal assignments and final semester scripts in the form of portable electronic documents collected via email and WhatsApp platforms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

468

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://dumkalcollege.in/uploads/gallery/sss\\_23-02-2024\\_1708690423\\_934.pdf](https://dumkalcollege.in/uploads/gallery/sss_23-02-2024_1708690423_934.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

##### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes extension activities focused on social issues in nearby villages, fostering community engagement and student participation. These initiatives include awareness campaign



and students rally on different social issues such as constitutional guidance, human right, plastic free environment, girls' hygiene, women empowerment, child labour, importance of organ donation, water saving, Swachh Bharat, cashless transaction, organic farming etc. These awareness campaigns are conducted by students of different departments of the institution to promote responsible citizenship. Through these endeavors, the college aims to address pressing social challenges, enhance societal well-being, and instill a sense of civic responsibility among its students while making a tangible impact in surrounding communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

511

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

07

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dumkal College has adequate infrastructure and physical facilities for teaching learning. It has three ICT enabled classrooms and two of these are equipped with Smart board. The college has a seminar hall, with sufficient infrastructure. All the laboratories are well equipped with necessary instruments to facilitate practical teaching learning. The computer laboratory, department of Mathematics are equipped with sufficient number of computers to facilitate teaching learning process. The campus has Wi-Fi enabled library zone. The central library has sufficient number of text books, and is partially automated since 2015 with Online Library System (OLIBS) 2.2 software. Our central library provides lending, and reading room service, internet browsing, online public Access Catalogue service, etc. E-Journals can also be accessed through INFLIBNET and N-List.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offering resourceful infrastructure for holistic growth of students. So, the Institution has developed

adequate facilities for cultural activities, sports, games and yoga. The college uses a huge playground adjacent to the college campus where events like the annual sports and cultural programme. The institution has separate common rooms for boys and girls where some facilities of indoor games like carrom board, chess etc. are available. The NSS unit and the NCC wing of the college has their separate offices where facilities for yoga practice are available and theory classes are held for the students of the Department of Physical Education. The small ground inside the college campus has a volleyball court, kho-kho playing court and spaces for NCC training

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.02090

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library contains a collection of 13225 books. The measurement and capacity are as follows:- 1. Floor area Approx 98.11 sq meter 2. Reading Area 50% of floor capacity. 3. No of users capacity approx. 40-45. 4. Book capacity 20% of floor. Following services are provided in the library: 1. Daily home issue facilities 2. Daily reading room facilities 3. INFLIBNET N-LIST member facilities, through N-list all e-journals and e-books are made available. 4. Library provides up to date as well as the old Syllabus of all subjects. 5. Question paper service 6. Online public access catalogue service 7. New arrival display service 8. Internet browsing facilities to its user 9. Career information service College library has been automated since 2015 with Online Library System (OLIBS ) software. The Integrated Library Management System (ILMS) is an automated package of library services that have several functions. It offers the following services: Speedy book circulation. Different types of search engines. Searches by author/ title/ subject/keyword. Book Tags, ID card, and Barcode generation support. Flexibility in circulation policy defining. Different policies for different member types and different material types. Special policy allotment to special members. Annual stock verification: It generates the report for the number of books available, issued, returned, & purchased per year. All books are bar coded. This helps to reduce the transaction time for 'Book issue' and Book Return.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.13

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

66

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has been constantly making efforts to updates its IT facilities including the Wi-Fi. All the science laboratories and the computer laboratory are user friendly, well equipped with necessary instruments. The computer laboratory has 32 desktops and the laboratory of the department of mathematics and Geography have 10 and 14 desktops respectively. For maintenance of computers technical staff from local areas are hired as and when necessary. The Chemistry laboratory has 3 desktops and the laboratory of the department of Physics has 1 computer for the use of faculty and students. The central library is partially automated since 2015 with OLIBS software. Our central library provides online book requisition , internet browsing, online public access catalogue (OPAC) service, career information service etc. E-Journals can also be accessed through INFLIBNET and N-List. Reprographic service is available for the students and staffs in the library. The administrative section of the college consists of the Principal's Office, the Accounts Office and the Head Clerk's office which are fully wi-fi enabled. Total admission process has been online from 2016-17. The institute has installed Complete Accounts Management Software and online admission software and students' management software. Now the college is also upgraded with online UPS and generator backup facilities. Most of the administrative works are done online like uploading question papers, marks entry, declaration of result, registration etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.09417

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintenance of computers and other instruments, technical professionals from the local areas are hired as and when necessary. The central library has services such as internet browsing, online public access catalogue (OPAC) service, INFLIBNET NLIST etc. The Library Committee meets regularly to discuss improvement/update of these facilities for smooth utilization. The college has been making efforts to update its IT tools such as computer and Wi-Fi. Software upgradation and maintenance of these tools are carried out by the hired professionals and when required. The classrooms are adequately good and well-functioning. Two fulltime support staff along with hired workers when needed, look after the cleanliness of classrooms, college campus, cleanliness of toilets. Air-conditioner, generator, and Fire extinguishers maintenance are done by college non-teaching staff with the help of efficient technician hired from outside.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2242

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

No Students' Union was formed during the session 2022-2023 as per the directive of the West Bengal Higher Education Department. But during conduction of any programme related to students, selected students from various departments are engaged to assist the organizing authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

137

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dumkal College is committed to strengthening its ties with its former students. The students love their alma mater. The Alumni Association of Dumkal College has been formed in the year 2020. Legal formalities is still in the proces to be completed to formally register the Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs

**(INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Dumkal College fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment.

1. Inculcate values among the future contributors of our society.
2. Effective teaching, learning and evaluation had been promoted through ICT enabled platforms.
3. Imbibe collaborative team spirit and encourage creative and critical thinking.
4. To include learners from various socio-economic back grounds and make higher education accessible.
5. To give idea of the changes, challenges and opportunities in higher education globally.

Though Dumkal is a backward border minority dominated area in the district of Murshidabad, West Bengal, where the physical facilities are not sufficient in comparison with other colleges in different cities, we have always been endeavouring to overcome the deficiencies with active dedication to and positive enthusiasm for its betterment. Dumkal College primarily intends to facilitate the academic, creative and professional excellence of our learners by nurturing their innate sensibilities and social values. With experienced and dedicated teachers and excellent infrastructure, our college helps students to realize their goals in life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every academic year decentralized and participative management is reflected in the way activities are performed by the subcommittees formed under the Teachers' Council presided by the principal. Different committees are nominated by Principal in consultation with the Teachers' Council for planning and implementation of different academic, administration and student-related policies. The number of these subcommittees varies time to time in relation to the activity /work load for the better management of the college. Unanimous decision of the office of the Principal, Teachers' Council Committee and IQAC Committee all the administrative and academic activities are executed. Categorical example of decentralized management is the autonomy of the departmental heads in operating different affairs of the department. They take Internal Assessment, organize departmental seminars, and create their own academic calendar and lesson plan following the academic calendar of University of Kalyani. The Principal, teachers, Supporting Staffs and students-all cooperate in various activities for a holistic development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Teaching and Learning:** Various initiatives are taken by the college to enhance cooperative and experiential learning by arranging seminar, extracurricular activities, sports, field trips etc. Well-equipped library, and ICT enabled classroom improve teaching Learning. Remedial classes are also organized for the students.

**Examination and Evaluation:** The examination and evaluation process of the college has been done keeping the welfare of the students in mind. Continuous internal assessment and class tests are arranged periodically to estimate the receptivity and readiness of the students. **Research and Development:** Basic laboratory equipment and necessary provisions are supplied to the faculty members for their research.

**Library, ICT and Physical Infrastructure / Instrumentation:**

1. There is a well-equipped library in the college with digitized access facility and free Wi-Fi internet connectivity for the students' use.

2. The Institute has two smart classrooms and a seminar hall with ICT facilities.

3. The laboratories are well equipped with necessary instruments.

**Admission of Students:** The college, affiliated to Kalyani University, conducts admission of students as per rules and regulations of the Department of Higher Education, Govt. of West Bengal. The entire admission process including payments is operated online, which is mobile friendly also. Student supports during admission are offered through online.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College administration is a cooperative effort of Principal, teaching, non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of common objective. It is necessary that all aspects should be organized in order to attain the desired goals. Under the administration of Principal various Committees are formed which include IQAC, General Body, Advisory Committee, Purchase Committee, Magazine Committee, Library Committee, Internal Complaint Committee, Research Journal Committee, Sports Committee, Time- Table Committee etc. Different Cells are well thought-out to look after students' and staffs' complaints. The functioning of cells is controlled by the Principal. The different cells are Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Redressal Cell.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Dumkal College's welfare initiatives for its teaching and nonteaching employees are based on their involvement in several government welfare programmes and their execution of official directives. These welfare measures are:

i) Comprehensive Annual Appraisal System and Career Advancement Scheme (CAS) for its faculty members following the guidelines set by the University Grants Commission (UGC).

ii) Festival grants to a section of the non-teaching staff

iii) Release of Recovery Based Advance of Festival Bonus on the basis of government order.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

06

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The incumbent applies to the Principal through the Governing Body for Performance Based Appraisal. After being ratified by the GB, the incumbent submits the PBAS in the specified format with the supporting documents. The IQAC coordinator verifies the format and

the corresponding documents and forward them to the Principal for further processing. The Principal then send requisition for the University expert from the affiliating university (University of Kalyani) and DPI nominee from the Department of Public Instruction for the formation of screening committee. This screening committee then decides a particular date of convenience for the evaluation of the performance of the corresponding incumbent. After successful evaluation, a memo in the name of the incumbent is generated by the DPI.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external financial audits. The external audit is conducted by an auditor appointed by the Government of West Bengal. Internal audit of the institution is conducted by hiring professional auditor from outside. Any objection and or clarification regarding the accounts of the college raised by the auditor are noted down carefully and settled on time with the help of accountant and bursar of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institutional strategies for mobilization and utilization of funds are decided by the apex policy making body called the Governing body. These strategies and policies are implemented by the Principal, who is also the secretary of the Governing Body and the Bursar, who is the financial officer of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC plans to request the Principal to do the needful for the purchase of books and periodicals for the Central Library of the college.
2. As per UGC guidelines, the IQAC plans to approach the Principal to take initiative to make arrangement for signing MOU with different institutions for academic purposes.
3. The IQAC feels it necessary to install microphone system in two large halls used as class rooms (205 and 301) for enhancing the teaching-learning experience.
4. The IQAC has helped to complete the process of Career Advancement Scheme (CAS) for the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC instructs departments to hold syllabus-based internal assessment/ project evaluation.**

**Also following initiatives are taken by IQAC:**

**a. To get the real picture, all students are welcome to provide comments on the teachers, the teaching and learning process, and the evaluation.**

**b. Following an assessment of the student feedback, the teachers are instructed accordingly.**

**c. IQAC oversees the quality process of student-centered teaching and learning using ICT, projectors etc.**

**d. The IQAC guide teachers to provide remedial instructions and reviews to the students whenever necessary.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization is the process of transforming men and women's stereotype mentality, a mind-set that strongly believes men and women are unequal creatures that must operate in separate socioeconomic spaces. It aims to educate people on the differences between sex and gender, how gender is socially produced, and gender stereotypes. It assists them to break down stereotypes about gender. Dumkal College is committed to the cause of gender equity. Gender sensitization is a need that has been felt and recognised by everyone at Dumkal College and actively promoted through several committees and cells like Women Cell, Anti-Sexual Harassment Cell, Anti Ragging Cell, Students' Grievance Redressal Cell for mitigating grievances of girl students, if any. The core paper on Women's Writing offered to students pursuing BA (H) in English, enables them to understand the social construction of women by patriarchy, highlights the structural oppression of women, foregrounds resistance by women; discusses women's writing as an act of resistance and of grasping agency. The syllabus taught by department of History also includes courses like History of Indian Women which makes students aware about the glorious role of women in our society.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Garbage disposal is a significant and important safety and hygiene related aspect of any educational institution, especially where a large number of students are involved in several science departments. The college belongs to the jurisdiction of the Domkal Municipal Corporation. The municipality regularly assists in the timely removal of ordinary waste material from the college campus. Though separate labs are there, particularly in the physics and chemistry departments, minimum use of chemicals for other purposes such as cleaning and washing is permitted on campus. Cleaning of the college's sewage system is done on a regular basis. Garbage collecting bins are kept in the college campus for disposal of waste.



File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit** **A. Any 4 or all of the above**

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**College is located in multi-cultural and multilingual environment. This college is one of the pioneers that encompasses a vast**

hinterland of urban and semi urban areas in the Murshidabad district. The college has consolidated its position as one of the leading institutions of the district imparting under graduate learning in diverse areas of Humanities, Social Sciences, Pure Sciences and Commerce.

The institute undertakes necessary initiatives to provide an inclusive environment for the students. The purpose of undertaking such steps is to inculcate the sense of peace, equality & harmony among students. Various activities/events are organized in our institute to increase consciousness about tolerance and harmony. These activities are focused on cultural, religious, regional, linguistic, communal and socioeconomic diversities. One such example is the celebration of the International Mother Language Day on 21st February to create awareness about Mother Language of each linguistic community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As part of sensitization of students and employees of the college to the constitutional obligations-values, rights, duties and responsibilities of citizens and to instil the spirit of patriotism in them, the college celebrates Independence Day on 15th August every year with the hoisting of the National Flag. Students are made aware of the importance of freedom and the obligations they have as citizens of India.

The institutional goal of our college is to develop enlightened citizens who will contribute to India's overall development. The college has NCC, NSS, the Anti-Ragging Committee, and Grievance Redressal Committee as institutional mechanisms to educate students and staff about constitutional obligations. Environmental studies are a method to educate students on environmental issues. The course subjects such as philosophy, political science, and history disseminates knowledge and values enshrined in the constitution, like secularism, democracy, gender rights, and respect for cultural, linguistic, and religious minorities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

- o 15th August was celebrated as Independence Day through the hoisting of National Flag by the NCC and NSS units of the college.
- o Teachers' Day was celebrated on 5th September to mark the birthday of Dr. Sarvepalli Radhakrishnan by the active and enthusiastic participation of students.
- o College campus cleaning and sanitization on 12th May, 2022 by the active participation of student and teachers
- o NSS day celebration was done on 25th September, 2022 with active participation of teachers and student

- World AIDS day awareness was arranged in our campus on 1st December, 2022
- Blood donation camp was organized in our college on 18th march, 2023
- International Language Day was organized in our college on 21st February

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1.Title: Implementation of Online Digital Management System in all spheres of Academic and Administrative activities:**

To ensure accessibility by offering user friendly interfaces compatible with low-bandwidth connection and mobile devices the institution has implemented Online Digital Management System for the students. The college ensures online system in all kinds of transactions. This practice also ensures all students and faculty regardless of location or technical proficiency to access virtual environment. The success is evidenced by stakeholder's ability to increase accessibility and improve learning outcome. But it faces limitations in terms of internet connectivity, technological infrastructure and digital literacy among students and faculty.

**2.Title: Rain Water Conservation**

To provide an alternative water source and alleviating pressure on existing water infrastructure the institution practices rainwater conservation. The institution installs Rainwater Conservation structure to capture and store rainwater. This stored rainwater is utilised as non-portable indoor water uses. The practice contributes to environmental sustainability by reducing demand for groundwater extraction and minimising stormwater runoff. The

Chemistry Laboratory where water is used in large amount utilizes this stored rainwater for practical classes. This water also used in irrigating the gardens of the college. Lack of infrastructure, limited budgets, are the problems encountered by the institution.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The primary vision of the founders of the college was to reach the unreached corners of this minority dominated and agriculture-based backward border area of Murshidabad to cater to the higher needs of aspiring students, most of whom are first generation learners with the promise of education for one and all to enkindle the flame of wisdom and knowledge among the masses. Some potential indicators of success can be noted below: a) Ours is the only institution in the sub-division to offer to study in science steams along with the opportunity to study Honours in the science subjects. Honours programs in subjects such as Physics, Mathematics, Chemistry, Geography, and Computer Science have been offered by our college since its inception. This has been a one-of-a-kind opportunity, particularly for women, to fulfil their dream of pursuing higher studies in science. The male-female ratio in the science stream (approximately 70:30) is a testimony of our success in attracting girls to pursue higher studies in science. The rate of women students completing their studies is both encouraging and satisfactory.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In each academic session, departmental meetings were held in on the topics of the prescribed syllabus and were presented to the faculties after discussion with them. According to the curriculum and the credits (UG) awarded to each topic, group, paper, etc., the number of classes were determined.

The college administration gives a well-designed weekly class schedule for each semester. Teachers plan their lectures based on the given curriculum and the available courses according to the schedule. The actual delivery of the curriculum comprises supervision and revision through regular Teachers Council meetings and departmental meeting. Regular internal evaluation, regular assessment in practical classes, group discussions within the class, student seminars on syllabus-oriented topics, distribution of class notes by the faculties, fieldwork, project work and viva-voce are done for the academic development of the students. Remedial and tutorial classes are also taken as per requirement. Departments preserve the detailed record of the students' attendance in the class.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the institution is an affiliated college under the University of Kalyani, it follows the Academic Calendar of the said University for each session. Beside that the Institution prepares regularly academic calendar at the start of each academic session. The institution precisely follows the schedule of institution's own academic calendar for classes, internal assessments, semester-end examinations and other activities. For the conduct of continuous internal evaluation

college rigorously follows the duration of the examination prescribed in the academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

25

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>



<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
02	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
41	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
41	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
<b>1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>	
<p>The college follows the syllabus as prescribed by the affiliating university. The syllabus of English, Geography, Political Science, History and Philosophy are significantly relevant with respect to Professional Ethics, Gender, Human Values, Environment and Sustainability. The courses convey the knowledge and awareness on social disparity such as caste, gender etc., professional ethics especially in public administration. On the study of environment, the courses also impart knowledge to understand the concept of ecology, environment and biodiversity, sustainable development and</p>	

resource management. In the course of Geography hazards and disasters like hazard preparedness, trauma and aftermath are discussed and project works are done.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1164

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://dumkalcollege.in/uploads/gallery/fb_Feedback_Report_2022-23_update.pdf">https://dumkalcollege.in/uploads/gallery/fb_Feedback_Report_2022-23_update.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

<b>1945</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
<b>366</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<ol style="list-style-type: none"> <li>1. Departments of the college evaluate the levels of learning of the students by taking class tests and assessing the internal assignments given to the students.</li> <li>2. Teachers also actively motivate Advanced Learners to encourage them in higher studies i.e. in university and other competitive examinations.</li> <li>3. After evaluation of the above tests and assignments slower learners are identified. Each department organises Tutorial and Remedial Classes to achieve improvement of the students' performance.</li> </ol>	
File Description	Documents
Link for additional Information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>
<b>2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)</b>	

Number of Students	Number of Teachers
3347	48

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College always encourage the students to be more active in class, and to participate in classes in order to explore the depths of a particular subject/ concept. Different departments sometimes make groups consisting few numbers of students and encourage them to participate in projects and seminars.

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File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college always encourages the faculties to use the ICT-Enabled Tools in teaching learning process. Currently the college has three ICT-Enabled Classrooms with projector facilities. Individual department gives the requisition for the ICT-enabled tools to the IQAC and on the basis of priority the class rooms are allotted as the number of ICT-enabled rooms are very few. All departments of the college actively use the digital platforms for learning mainly Google Meet, Google Classrooms etc. after Covid-19 pandemic. They provide study materials through WhatsApp groups, Google Classrooms and college website.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

485

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism of the college is based on affiliating University and UGC(CBCS) proposals. The administrator/governing body forms an Academic sub-Committee with a representative from each department to oversee and regulate the teaching-learning process and other examination processes. Every department receives the decisions and schedules that were decided in the Academic sub-Committee meetings, and each department then finalizes the evaluation schedules in Departmental meetings. Assignments, presentations, and projects are used to evaluate a student's quality in each different department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has an efficient system to ensure that the ongoing evaluation process is open, effective, and student centric. All departments prepare the attendance record, which is a part of internal assessment, on the Departmental Notice Book, giving students sufficient opportunity to identify any inconsistency.

If any student raises a specific complaint against evaluation process in internal assessments, he/she is dealt with the concerned teacher maintaining the usual examination protocols of anonymity, fairness, and quality of the work (assignment) submitted or done by the particular student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To make the decision-making process easy during selection of their courses, the Admission Committee makes discussions with the students to help the students for taking the particular course and also help in understanding the programme and course results. Each department emphasises the programme and course outcomes in its introduction programmes at the start of the course. Each department makes access of the both hard copies and digital copies of the curriculum and learning outcomes to the students. The learning outcome is printed out and visibly exhibited in the department. The outcomes are examined during departmental faculty meetings after the completion of each paper or unit. But in this session due to major part fell into the Covid-19 pandemic data are not sufficiently available.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://dumkalcollege.in/uploads/gallery/programme_outcome_23-02-2024_1708690054411.pdf">https://dumkalcollege.in/uploads/gallery/programme_outcome_23-02-2024_1708690054411.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Through internal assignments, project works, viva-voce examination (for Arts Departments), and projects and practical practices (for Science Departments) program-specific outcomes are assessed by the individual department. Internal examinations are conducted following the structure outlined by the UG-CBCS curricula of the affiliating University. Students' performance in achieving Course Outcomes and Programme-specific Outcomes are attained through Final/ Semester-End examinations, conducted across all colleges affiliated with the University of Kalyani. For expanding students' knowledge about the course, they are also encouraged to develop critical thinking, reasoning, and argumentation in the class. Following the guidelines outlined by the University Grants Commission, the college adopted the online mode of teaching learning process. Concerned teacher of each department of Core, General Elective, Ability Enhancement Course, and Discipline-Specific Courses evaluates internal assignments and final semester scripts in the form of portable electronic documents collected via email and WhatsApp platforms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination**

**during the year**

**468**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<b>Nil</b>

## **2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://dumkalcollege.in/uploads/gallery/sss\\_23-02-2024\\_1708690423934.pdf](https://dumkalcollege.in/uploads/gallery/sss_23-02-2024_1708690423934.pdf)

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and**

**non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

21

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

05

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes extension activities focused on social issues in nearby villages, fostering community engagement and student participation. These initiatives include awareness campaign and students rally on different social issues such as constitutional guidance, human right, plastic free environment, girls' hygiene, women empowerment, child labour, importance of organ donation, water saving, Swachh Bharat, cashless transaction, organic farming etc. These awareness campaigns are conducted by students of different departments of the institution to promote responsible citizenship. Through these endeavors, the college aims to address pressing social challenges, enhance societal well-being, and instill a sense of civic responsibility among its students while making a tangible impact in surrounding communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

511

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

07

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dumkal College has adequate infrastructure and physical facilities for teaching learning. It has three ICT enabled classrooms and two of these are equipped with Smart board. The college has a seminar hall, with sufficient infrastructure. All the laboratories are well equipped with necessary instruments to facilitate practical teaching learning. The computer laboratory, department of Mathematics are equipped with sufficient number of computers to facilitate teaching learning process. The campus has Wi-Fi enabled library zone. The central library has sufficient number of text books, and is partially automated since 2015 with Online Library System (OLIBS) 2.2 software. Our central library provides lending, and reading room service, internet browsing, online public Access Catalogue service, etc. E-Journals can also be accessed through INFLIBNET and N-List.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offering resourceful infrastructure for holistic growth of students. So, the Institution has developed adequate facilities for cultural activities, sports,

games and yoga. The college uses a huge playground adjacent to the college campus where events like the annual sports and cultural programme. The institution has separate common rooms for boys and girls where some facilities of indoor games like carrom board, chess etc. are available. The NSS unit and the NCC wing of the college has their separate offices where facilities for yoga practice are available and theory classes are held for the students of the Department of Physical Education. The small ground inside the college campus has a volleyball court, kho-kho playing court and spaces for NCC training

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.02090



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library contains a collection of 13225 books. The measurement and capacity are as follows:- 1. Floor area Approx 98.11 sq meter 2. Reading Area 50% of floor capacity. 3. No of users capacity approx. 40-45. 4. Book capacity 20% of floor. Following services are provided in the library: 1. Daily home issue facilities 2. Daily reading room facilities 3. INFLIBNET N-LIST member facilities, through N-list all ejournals and e-books are made available. 4. Library provides up to date as well as the old Syllabus of all subjects. 5. Question paper service 6. Online public access catalogue service 7. New arrival display service 8. Internet browsing facilities to its user 9. Career information service College library has been automated since 2015 with Online Library System (OLIBS ) software. The Integrated Library Management System (ILMS) is an automated package of library services that have several functions. It offers the following services: Speedy book circulation. Different types of search engines. Searches by author/ title/ subject/keyword. Book Tags, ID card, and Barcode generation support. Flexibility in circulation policy defining. Different policies for different member types and different material types. Special policy allotment to special members. Annual stock verification: It generates the report for the number of books available, issued, returned, & purchased per year. All books are bar coded. This helps to reduce the transaction time for 'Book issue' and Book Return.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.13**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**66**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has been constantly making efforts to updates its IT facilities including the Wi-Fi. All the science laboratories and the computer laboratory are user friendly, well equipped with necessary instruments. The computer laboratory has 32 desktops and the laboratory of the department of mathematics and Geography have 10 and 14 desktops respectively. For maintenance of computers technical staff from local areas are hired as and when necessary. The Chemistry laboratory has 3 desktops and the laboratory of the department of Physics has 1 computer for the use of faculty and students. The central library is partially automated since 2015 with OLIBS software. Our central library provides online book requisition , internet browsing, online public access catalogue (OPAC) service, career information service etc. E-Journals can also be accessed through INFLIBNET and N-List. Reprographic service is available for the students and staffs in the library. The administrative section of the college consists of the Principal's Office, the Accounts Office and the Head Clerk's office which are fully wi-fi enabled. Total admission process has been online from 2016-17. The institute has installed Complete Accounts Management Software and online admission software and students' management software. Now the college is also upgraded with online UPS and generator backup facilities. Most of the administrative works are done online like uploading question papers, marks entry, declaration of result, registration etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution** B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

32.09417

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintenance of computers and other instruments, technical professionals from the local areas are hired as and when necessary. The central library has services such as internet browsing, online public access catalogue (OPAC) service, INFLIBNET NLIST etc. The Library Committee meets regularly to

discuss improvement/update of these facilities for smooth utilization. The college has been making efforts to update its IT tools such as computer and Wi-Fi. Software upgradation and maintenance of these tools are carried out by the hired professionals and when required. The classrooms are adequately good and well-functioning. Two fulltime support staff along with hired workers when needed, look after the cleanliness of classrooms, college campus, cleanliness of toilets. Air-conditioner, generator, and Fire extinguishers maintenance are done by college non-teaching staff with the help of efficient technician hired from outside.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2242

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

**the institution / non- government agencies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

No Students' Union was formed during the session 2022-2023 as per the directive of the West Bengal Higher Education Department. But during conduction of any programme related to students, selected students from various departments are engaged to assist the organizing authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

137

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dumkal College is committed to strengthening its ties with its former students. The students love their alma mater. The Alumni Association of Dumkal College has been formed in the year 2020. Legal formalities is still in the proces to be completed to formally register the Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Dumkal College fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment.</p> <ol style="list-style-type: none"> <li>1. Inculcate values among the future contributors of our society.</li> <li>2. Effective teaching, learning and evaluation had been promoted through ICT enabled platforms.</li> <li>3. Imbibe collaborative team spirit and encourage creative and critical thinking.</li> <li>4. To include learners from various socio-economic back grounds and make higher education accessible.</li> <li>5. To give idea of the changes, challenges and opportunities in higher education globally.</li> </ol> <p>Though Dumkal is a backward border minority dominated area in the district of Murshidabad, West Bengal, where the physical facilities are not sufficient in comparison with other colleges in different cities, we have always been endeavouring to overcome the deficiencies with active dedication to and positive enthusiasm for its betterment. Dumkal College primarily intends to facilitate the academic, creative and professional excellence of our learners by nurturing their innate sensibilities and social values. With experienced and</p>	

dedicated teachers and excellent infrastructure, our college helps students to realize their goals in life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every academic year decentralized and participative management is reflected in the way activities are performed by the subcommittees formed under the Teachers' Council presided by the principal. Different committees are nominated by Principal in consultation with the Teachers' Council for planning and implementation of different academic, administration and student-related policies. The number of these subcommittees varies time to time in relation to the activity /work load for the better management of the college. Unanimous decision of the office of the Principal, Teachers' Council Committee and IQAC Committee all the administrative and academic activities are executed. Categorical example of decentralized management is the autonomy of the departmental heads in operating different affairs of the department. They take Internal Assessment, organize departmental seminars, and create their own academic calendar and lesson plan following the academic calendar of University of Kalyani. The Principal, teachers, Supporting Staffs and students-all cooperate in various activities for a holistic development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Teaching and Learning:** Various initiatives are taken by the college to enhance cooperative and experiential learning by arranging seminar, extracurricular activities, sports, field

trips etc. Well-equipped library, and ICT enabled classroom improve teaching Learning. Remedial classes are also organized for the students.

**Examination and Evaluation:** The examination and evaluation process of the college has been done keeping the welfare of the students in mind. Continuous internal assessment and class tests are arranged periodically to estimate the receptivity and readiness of the students. **Research and Development:** Basic laboratory equipment and necessary provisions are supplied to the faculty members for their research.

**Library, ICT and Physical Infrastructure / Instrumentation:**

1. There is a well-equipped library in the college with digitized access facility and free Wi-Fi internet connectivity for the students' use.

2. The Institute has two smart classrooms and a seminar hall with ICT facilities.

3. The laboratories are well equipped with necessary instruments.

**Admission of Students:** The college, affiliated to Kalyani University, conducts admission of students as per rules and regulations of the Department of Higher Education, Govt. of West Bengal. The entire admission process including payments is operated online, which is mobile friendly also. Student supports during admission are offered through online.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College administration is a cooperative effort of Principal, teaching, non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of common objective.

It is necessary that all aspects should be organized in order to attain the desired goals. Under the administration of Principal various Committees are formed which include IQAC, General Body, Advisory Committee, Purchase Committee, Magazine Committee, Library Committee, Internal Complaint Committee, Research Journal Committee, Sports Committee, Time- Table Committee etc. Different Cells are well thought-out to look after students' and staffs' complaints. The functioning of cells is controlled by the Principal. The different cells are Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Redressal Cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dumkal College's welfare initiatives for its teaching and nonteaching employees are based on their involvement in several government welfare programmes and their execution of official directives. These welfare measures are:

i) Comprehensive Annual Appraisal System and Career Advancement Scheme (CAS) for its faculty members following the guidelines set by the University Grants Commission (UGC).

ii) Festival grants to a section of the non-teaching staff

iii) Release of Recovery Based Advance of Festival Bonus on the basis of government order.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The incumbent applies to the Principal through the Governing Body for Performance Based Appraisal. After being ratified by the GB, the incumbent submits the PBAS in the specified format

with the supporting documents. The IQAC coordinator verifies the format and the corresponding documents and forward them to the Principal for further processing. The Principal then send requisition for the University expert from the affiliating university (University of Kalyani) and DPI nominee from the Department of Public Instruction for the formation of screening committee. This screening committee then decides a particular date of convenience for the evaluation of the performance of the corresponding incumbent. After successful evaluation, a memo in the name of the incumbent is generated by the DPI.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external financial audits. The external audit is conducted by an auditor appointed by the Government of West Bengal. Internal audit of the institution is conducted by hiring professional auditor from outside. Any objection and or clarification regarding the accounts of the college raised by the auditor are noted down carefully and settled on time with the help of accountant and bursar of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institutional strategies for mobilization and utilization of funds are decided by the apex policy making body called the Governing body. These strategies and policies are implemented by the Principal, who is also the secretary of the Governing Body and the Bursar, who is the financial officer of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC plans to request the Principal to do the needful for the purchase of books and periodicals for the Central Library of the college.
2. As per UGC guidelines, the IQAC plans to approach the Principal to take initiative to make arrangement for signing MOU with different institutions for academic purposes.
3. The IQAC feels it necessary to install microphone system in two large halls used as class rooms (205 and 301) for enhancing the teaching-learning experience.
4. The IQAC has helped to complete the process of Career Advancement Scheme (CAS) for the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC instructs departments to hold syllabus-based internal assessment/ project evaluation.**

**Also following initiatives are taken by IQAC:**

**a. To get the real picture, all students are welcome to provide comments on the teachers, the teaching and learning process, and the evaluation.**

**b. Following an assessment of the student feedback, the teachers are instructed accordingly.**

**c. IQAC oversees the quality process of student-centered teaching and learning using ICT, projectors etc.**

**d. The IQAC guide teachers to provide remedial instructions and reviews to the students whenever necessary.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization is the process of transforming men and women's stereotype mentality, a mind-set that strongly believes men and women are unequal creatures that must operate in separate socioeconomic spaces. It aims to educate people on the differences between sex and gender, how gender is socially produced, and gender stereotypes. It assists them to break down stereotypes about gender. Dumkal College is committed to the cause of gender equity. Gender sensitization is a need that has been felt and recognised by everyone at Dumkal College and actively promoted through several committees and cells like Women Cell, Anti-Sexual Harassment Cell, Anti Ragging Cell, Students' Grievance Redressal Cell for mitigating grievances of girl students, if any. The core paper on Women's Writing offered to students pursuing BA (H) in English, enables them to understand the social construction of women by patriarchy, highlights the structural oppression of women, foregrounds resistance by women; discusses women's writing as an act of resistance and of grasping agency. The syllabus taught by department of History also includes courses like History of Indian Women which makes students aware about the glorious role of women in our society.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Garbage disposal is a significant and important safety and hygiene related aspect of any educational institution, especially where a large number of students are involved in several science departments. The college belongs to the jurisdiction of the Domkal Municipal Corporation. The municipality regularly assists in the timely removal of ordinary waste material from the college campus. Though separate labs are there, particularly in the physics and chemistry departments, minimum use of chemicals for other purposes such as cleaning and washing is permitted on campus. Cleaning of the college's sewage system is done on a regular basis. Garbage collecting bins are kept in the college campus for disposal of waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**A. Any 4 or all of the above**

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,**

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College is located in multi-cultural and multilingual environment. This college is one of the pioneers that encompasses a vast hinterland of urban and semi urban areas in the Murshidabad district. The college has consolidated its position as one of the leading institutions of the district imparting under graduate learning in diverse areas of Humanities, Social Sciences, Pure Sciences and Commerce.

The institute undertakes necessary initiatives to provide an inclusive environment for the students. The purpose of undertaking such steps is to inculcate the sense of peace, equality & harmony among students. Various activities/events are organized in our institute to increase consciousness about tolerance and harmony. These activities are focused on cultural, religious, regional, linguistic, communal and socioeconomic diversities. One such example is the celebration of the International Mother Language Day on 21st February to create awareness about Mother Language of each linguistic community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As part of sensitization of students and employees of the college to the constitutional obligations-values, rights, duties and responsibilities of citizens and to instil the spirit of patriotism in them, the college celebrates Independence Day on 15th August every year with the hoisting of the National Flag. Students are made aware of the importance of freedom and the obligations they have as citizens of India.

The institutional goal of our college is to develop enlightened citizens who will contribute to India's overall development. The college has NCC, NSS, the Anti-Ragging Committee, and Grievance Redressal Committee as institutional mechanisms to

educate students and staff about constitutional obligations. Environmental studies are a method to educate students on environmental issues. The course subjects such as philosophy, political science, and history disseminates knowledge and values enshrined in the constitution, like secularism, democracy, gender rights, and respect for cultural, linguistic, and religious minorities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- o 15th August was celebrated as Independence Day through the hoisting of National Flag by the NCC and NSS units of



thecollege.

- Teachers' Day was celebrated on 5th September to mark the birthday of Dr. Sarvepalli Radhakrishnan by the active and enthusiastic participation of students.
- College campus cleaning and sanitization on 12th May, 2022 by the active participation of student and teachers
- NSS day celebration was done on 25th September, 2022 with active participation of teachers and student
- World AIDS day awareness was arranged in our campus on 1st December, 2022
- Blood donation camp was organized in our college on 18th march, 2023
- International Language Day was organized in our college on 21st February

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1.Title: Implementation of Online Digital Management System in all spheres of Academic and Administrative activities:**

To ensure accessibility by offering user friendly interfaces compatible with low-bandwidth connection and mobile devices the institution has implemented Online Digital Management System for the students. The college ensures online system in all kinds of transactions. This practice also ensures all students and faculty regardless of location or technical proficiency to access virtual environment. The success is evidenced by stakeholder's ability to increase accessibility and improve learning outcome. But it faces limitations in terms of internet connectivity, technological infrastructure and digital literacy among students and faculty.

**2.Title: Rain Water Conservation**

To provide an alternative water source and alleviating pressure on existing water infrastructure the institution practices rainwater conservation. The institution installs Rainwater Conservation structure to capture and store rainwater. This stored rainwater is utilised as non-portable indoor water uses. The practice contributes to environmental sustainability by reducing demand for groundwater extraction and minimising stormwater runoff. The Chemistry Laboratory where water is used in large amount utilizes this stored rainwater for practical classes. This water also used in irrigating the gardens of the college. Lack of infrastructure, limited budgets, are the problems encountered by the institution.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The primary vision of the founders of the college was to reach the unreached corners of this minority dominated and agriculture-based backward border area of Murshidabad to cater to the higher needs of aspiring students, most of whom are first generation learners with the promise of education for one and all to enkindle the flame of wisdom and knowledge among the masses. Some potential indicators of success can be noted below: a) Ours is the only institution in the sub-division to offer to study in science streams along with the opportunity to study Honours in the science subjects. Honours programs in subjects such as Physics, Mathematics, Chemistry, Geography, and Computer Science have been offered by our college since its inception. This has been a one-of-a-kind opportunity, particularly for women, to fulfil their dream of pursuing higher studies in science. The male-female ratio in the science stream (approximately 70:30) is a testimony of our success in attracting girls to pursue higher studies in science. The rate of women students completing their studies is both encouraging and satisfactory.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- To continue taking initiatives at the earliest to sign MOU with different academic institutions for academic exchanges.
- To continue a Student Satisfaction Survey (SSS) regularly following NAAC guideline.
- Plans for purchasing of books and periodicals for the Central Library of the college and to display at least two daily newspapers (one in English, one in Bengali) just at the entrance of the college.
- Plans to take necessary steps to fill up the vacant post of Assistant Professor of Physics .
- Plans to conduct a meeting with all the teaching and non-teaching staff of the college to make them aware of the technicalities of the NEP, 2020 to be introduced from the next session in the college.
- Plans to take all necessary steps to collect NAAC related data from the faculty members and the college office for the filling up of the AQAR for the next academic session.
- Plans to apply to the Domkal Municipality for the Sajal Dhara project to set up an extra water purification system.
- Plans to install microphone system in three large halls used as class rooms (112, 205 and 301) for enhancing the teaching-learning experience.