Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DUMKAL COLLEGE**
Name of the head of the Institution	**DEBASIS BANDYOPADHYAY**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09735737369**
Mobile no.	**7719289852**
Registered Email	**dumkalcollege@gmail.com**
Alternate Email	**iqacdumkalcollege@gmail.com**
Address	**VILL-BASANTAPUR, P.O.-BASANTAPUR, DIST-MURSHIDABAD,PIN-742406**
City/Town	**DOMKAL**
State/UT	**West Bengal**
Pincode	**742406**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR. SANDIP KUMAR RAJAK**
Phone no/Alternate Phone no.	**09474310832**
Mobile no.	**9474310832**
Registered Email	**iqacdumkalcollege@gmail.com**
Alternate Email	**sandip1ku@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dumkalcollege.in/uploads/gallery/aqarssr_27-07-2023_1690459622513.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://dumkalcollege.in/uploads/gallery/academi_calendar_16-06-2023_1686908724649.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.21**	**2016**	**02-Dec-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**13-Mar-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Meeting of Internal Quality Assurance Cell (IQAC)	28-Jul-2018 1	6
Meeting of Internal Quality Assurance Cell (IQAC)	14-Nov-2018 1	6
Meeting of Internal Quality Assurance Cell (IQAC)	13-Mar-2019 1	6
Meeting of Internal Quality Assurance Cell (IQAC)	07-May-2019 1	6
Blood Donation Camp	23-Feb-2019 1	119
International Mother Language Day	21-Feb-2019 1	77
International Yoga Day	21-Jun-2019 1	71
Tree Plantation (World Environment Day)	05-Jun-2019 1	52
IQAC conducted a Student Satisfaction Survey (SSS) following NAAC guidelines for the same	05-Feb-2019 15	100
The IQAC arranged an interdepartmental seminar along with the Librarian on the topic of 'Plagiarism in Academic Writings'	12-Mar-2019 1	24

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ARNAV DEBNATH	MRP	UGC	2019 730	45000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)

10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	<u>View Uploaded File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC arranged an Interdepartmental seminar along with the Librarian on the topic of 'Plagiarism in Academic Writings' successfully on 12/03/2019

The IQAC conducted a Student Satisfaction Survey (SSS) following NAAC guidelines for the same as notified on 05/02/2019

The IQAC took initiative to construct a ramp on the entrance of the college building to facilitate the entry of the differently abled students and persons and the same was done successfully.

The IQAC, with the active participation of the NSS unit of the college, organized a blood donation camp successfully.

The construction of the new Annex building has been completed and new classrooms have also been allotted to several departments.

<u>View Uploaded File</u>

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC plans to conduct a Student Satisfaction Survey (SSS) regularly following NAAC guideline.	**The same was done successfully.**
As the number of class rooms are not sufficient to meet the increasing demand of classes, the college has taken the initiative to complete the construction of the new Annex building	**The construction of the new Annex building has been completed and new classrooms have also been allotted to several departments.**
IQAC plans to upgrade various laboratory facilities and purchase new instruments and chemicals in the Laboratories with own funding.	**Upgradation of Laboratories in all Science Departments and purchase of new instruments and chemicals in the Laboratories were done as per need.**

Considering the requisition of books from the students the IQAC felt the need for purchasing new reference books for all departments in keeping with the current syllabus of the university and also to purchase necessary equipment and chemicals for the science departments.	Due to non-availability of published reference books following the newly introduced CBCS syllabus, only 14 new text and reference books have been added to the college library. Purchase of necessary equipment and chemicals for the science departments were done as per need.
The IQAC feels it necessary to approach the DPI, Govt. of West Bengal again, for creating new teaching posts in different subjects as the number of students and classes increased considerably in the last few years.	Process initiated.
The IQAC feels it necessary to modify the library-cum-reading room facility for the teachers of the college	Completed satisfactorily for the time being.
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	30-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	i) Payment gateway facilities provided through AXIS Bank MIGS Payment up to 1st January 2019 and thereafter Payment gateway facilities was service by ICICI bank Ezay Pay for collecting all types of payment e.g. application fees, online admission fees, registration fees, University Examination fees, tuition fees etc. from the students. ii) Webcentric OLIBS user software in the central library facilitated cataloguing by barcoding and issuing of books. iii) Admission forms, notices and merit lists of the students were managed by web developer Projukti.info. iv) The college obtained all data for students' registration from

Projukti.info and also issued Identity Cards to students using their service they provided. v) Salary and Provident funds were managed with HRMS. vi) Internal accounts were maintained by Tally ERP 9 Software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since July 2018, the institution has been adopting the implementation of the CBCS system by the University of Kalyani in UG programmes in Arts and Science streams in Semester Examination format. The lesson plans are prepared by the institution while keeping the time frame in mind. Teachers summarized the material, prepared class notes, and used ICT resources to ensure clear communication and on-time completion of assigned part of the syllabus. Academic planning occurs prior to the beginning of the academic year, and each department contributes to the creation of the academic calendar of the college. Every department prepares a timetable and distributes the workload in advance. Academic, co-curricular, and extracurricular events are scheduled by all departments to strengthen the learning process. Examination Conducting committees of the college follow the guidance of IQAC regarding the Final Examination as well as Internal Examination. To support effective documentation, all departmental events and committee activities are recorded in Meeting Minutes. Dumkal College has an efficient curriculum delivery and documentation system. Teachers always complete their part of the syllabus on time in each academic year. The details of the syllabus is given to the concerned students on the first day of the starting of the class to help students become acquainted with the programme. At the start of the academic year, all new students are orientated to the college. As a result, the college ensures that every student is prepared for effective information transfer. Despite the fact that the university prescribes the syllabus, teachers adopt an innovative way to better communicate curriculum transactions. Each classroom has a blackboard or a whiteboard. ICT tool applications, student seminar presentations, and group discussions in each department are regularly held to upgrade the quality of the teaching-learning process. The college has a well-maintained library with a sufficient numbers of text books required for curriculum delivery. Teachers cooperate with librarian by providing requirements and ensuring that the list of books required for their disciplines is available to students. Students are encouraged to visit the library, and all departments have small departmental library where students can borrow books. Some teachers are members of Board f Studies of University of Kalyani, thus take part in the syllabus appraisal committee. Many teachers are also paper setters. To promote successful curriculum delivery, the college encourages all teachers to attend syllabus amendment workshops and other FDP programmes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONS WITH BENGALI, ENGLISH, HISTORY, POLITICAL SCIENCE, PHILOSOPHY	01/07/2018
BA	PROGRAMME WITH GEOGRAPHY, BA PROGRAMME WITH POLITICAL SCIENCE,BA PROGRAMME WITH PHYSICAL EDUCATION	01/07/2018
BSc	HONOURS WITH PHYSICS, MATHEMATICS, CHEMISTRY, GEOGRAPHY, COMPUTER SCIENCE	01/07/2018
BSc	PROGRAMME WITH COMPUTER SCIENCE AND PROGRAMME WITH CHEMISTRY	01/07/2018
BCom	BCOM HONS	01/07/2018
BCom	PROGRAMME WITH BCOM	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basics on Human Rights	16/11/2018	6
Basic Mathematics for Competitive Examinations	24/09/2018	29
View Uploaded File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Cartography and field techniques: practical	54
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback Analysis for the session 2018-2019 Feedback about the institution was collected from 225 students compromising students from major Honours subjects. Feedback responses were collected from the students with the help of printed structured survey schedules which consists of six components of overall quality of the institution. The components are as follows: Teaching-learning quality, teaching- learning infrastructure, support from the staff members of the institution, extracurricular activities, co-curricular activities and additional institutional support infrastructure. All questions were asked on 5-point rating scale consisting 5 as strongly satisfied and 1 as strongly dissatisfied. • Feedback from the students show that more than 80 students were strongly satisfied regarding the quality of teaching-learning aspects of the institution. They are also satisfied regarding the infrastructure of the teaching learning system such as library facilities and availability of sufficient number of laboratory equipment for their academic purpose. Majority of the students are satisfied with the support they received from the institutional staff members. • About 75 of the students surveyed strongly agreed about the way the college arranged observation of special days and annual sports. But more than 50 of the students are not satisfied with the regularity of the annual cultural programmes organized by the college. Almost all students were satisfied with the NSS and field -based project work activities. • On the contrary, about 50 of the surveyed students are dissatisfied with the extension activities organized by the college. In this case it should be mentioned here that due to remoteness of the college, the students are unable to participate in any other extension activities except attending classes. Regarding additional infrastructural support from the institution, students are very much satisfied except where career counselling is concerned. 13 full-time teachers participated in the feedback system about the quality of the institution. All responses were recorded manually. Regarding library facilities and availability of e-resources, general teaching learning environment, supply of drinking water facilities, teachers were satisfied. But teachers are not much satisfied with the other facilities of the institution, such as availability of sufficient number of classrooms and ICT enabled rooms, availability of computers, recreational facilities, canteen facilities. After analysing the responses from the students as well as teachers, IQAC of the college held meetings to discuss the weaknesses of the institution as obtained from the respondents. On the basis of results of the feedback IQAC advices to plan for upgradation of the aspects on which respondents are not satisfied. The aspects are as follows: • Cultural programmes • Extension activities • ICT tools and sufficient number of Classrooms • Recreational facilities and canteen facilities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled

Programme	Specialization	available	Application received	
BA	BENGALI (HONS)	102	356	72
BA	ENGLISH (HONS)	102	364	60
BA	HISTORY (HONS)	83	293	63
BA	POLITICAL SCIENCE (HONS)	69	171	41
BA	PHILOSOPHY (HONS)	51	157	33
BA	BA (GENERAL)	1066	462	398
BCom	B.COM (HONS)	81	12	1
BCom	B.COM (GENERAL)	64	0	0
BSc	PHYSICS (HONS)	51	168	24
BSc	CHEMISTRY	43	184	18

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1879	0	13	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
48	12	48	3	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NIL

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	Nill

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	13	8	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	313-18213	3yr	12/06/2019	02/07/2019
BA	333-18213	3yr	12/06/2019	02/07/2019
BSc	213-18213	3yr	12/06/2019	02/07/2019
BSc	233-18213	3yr	12/06/2019	02/07/2019
BCom	113-18213	3yr	12/06/2019	02/07/2019
BCom	133-18213	3yr	12/06/2019	02/07/2019

View Uploaded File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? Our first step towards Continuous Internal Evaluation (CIE) system at the institutional level is to constitute different committees to supervise and monitor evaluation activities of the college. Each committee is headed by a convenor (e.g., Examination committee for Part II, Part III Examinations and newly introduced Semester I Examination) Each committee is assigned with the task of conducting the different examinations. As per our institutional practice, the Examination Committees are reshuffled every year. ? However, as the students of the final year honours have less time span to complete their scheduled syllabi, so for them a single mid-term term test has been prescribed during the month of December of the current academic session. ? Some Departments (like Geography, Computer Science, Physics, Chemistry and Mathematics) conduct practical examinations for their student as per the schedule of the controller section of examination of the University of Kalyani. Various academic interactive programmes like Quiz, debate, student seminar, project report on environmental studies, field study and survey work etc. are organized to assess the performances of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar for the session 2018-2019 is properly prepared and displayed on the general notice book of the college, on the notice boards which is kept at the entrance of college gate for the benefit of the students and on the notice boards of the Staff Room for the benefit of the teachers. The

provisional schedule for undergraduate examination of the affiliating university and the provisional schedule for internal test examinations conducted by the college for Part- II, Part- III and newly introduced Semester I examinations are informed to the students according to the Academic Calendar. The Academic Calendar is prepared by the Academic Committee under the guidance of the IQAC and finally published after getting signed from the Teacher in Charge of the college. Every department submits a detailed report of the Academic Activity of the concerned department to the IQAC at the start of the academic session. The Class Timetable of the college follows the Academic Calendar and also includes other details like time schedule for tutorial and remedial classes. The Academic Calendar also includes schedule for counselling session, list of Holidays and vacations, etc. The Academic Calendar also informs the dates regarding the observation of special days and events, probable dates for college sport and annual social function etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dumkalcollege.in/uploads/gallery/programme_outcome_16-06-2023_168690560
6747.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNHCC	BA	BENGALI (HONS)	17	16	94.11
ENGHCC	BA	ENGLISH (HONS)	38	25	65.78
HISHCC	BA	HISTORY (HONS)	18	18	100
PLSHCC	BA	POLITICAL SCIENCE (HONS)	9	9	100
PHILHCC	BA	PHILOSOPHY (HONS)	6	5	83.33
PCC	BA	BA (GENERAL)	64	55	85.93
MTMHCC	BSc	MATHEMATICS (HONS)	37	29	78.37
GEOHCC	BSc	GEOGRAPHY (HONS)	50	48	96
PHIHCC	BSc	PHYSICS (HONS)	24	21	87.5
CEMHCC	BSc	CHEMISTRY (HONS)	18	12	66.66
			View Uploaded File		

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://dumkalcollege.in/uploads/gallery/sss_16-06-2023_1686905494271.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	180000	45000

View Uploaded File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	1	Nill
National	PHYSICS	2	Nill

View Uploaded File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POLITICAL SCIENCE	1
HISTORY	1
[View Uploaded File]()	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	nil	nil	Nill	Nill	nil	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL.	ni l	nil	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	1	0
Presented papers	1	1	0	0
Resource persons	0	0	0	0
[View Uploaded File]()				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree plantation in adopted village	NSS	4	75
Blood donation camp	NSS in collaboration with Murshidabad Medical College and Hospital	3	119
[View File]()			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

			Benefited
NIL	nil	nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1890313

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
OLIBS	Partially	2.2	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	108644	1092299	14	0	108658	1092299
Journals	397	0	0	0	397	0

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	75	28	26	0	0	11	31	40	5
Added	0	0	0	0	0	0	0	0	0
Total	75	28	26	0	0	11	31	40	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1900000	1708613	200000	181700

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies adopted by the College for maintaining and utilizing physical, academic and support facilities include: All departments on campus are responsible for communicating any infrastructure malfunction and replacement or enhancement required to the Principal / Teacher in Charge of the college. Following due protocol up-gradation of the obsolete equipment are done on a regular basis. To facilitate these, the College seeks and receives requisitions from the faculty and the College assesses the equipments and infrastructure on a regular basis. It awards Annual Maintenance Contracts (AMCs) for its sensitive and heavy equipments through a proper process. The College hires electrician, plumber and handyman to resolve routine problems and maintenance of its Systems and Network and minor hardware daily repair. For all major computer related problems, a service provider is hired. Computers are regularly updated with anti-virus software to protect them from malicious programs. The College ensures that the library purchases current titles of books and journals and purchase books through such book suppliers after following procedures for buying such books with minimum quotations. All books and journals are routed through the Library Committee members before the purchase orders are finalized. Library Committee, an advisory committee, responsible for effective functioning of the library and purchase of library resources. Library is equipped with the CCTV cameras to prevent pilferage and overall monitoring and surveillance. The library has an institutional membership with INLIBNET NLIST and British Council Library (BCL) Program. The College provides several indoor and outdoor sports facilities to all its students.

https://dumkalcollege.in/uploads/gallery/pas_17-06-2023_1686993714785.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CONCESSION OF FEES	3	3350
Financial Support from Other Sources			
a) National	POST MATRIC, TSP,SVMCM,	2636	13538400
b)International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

NA	Nill	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NA	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	Nill	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	7	B.A., B.Sc. Honours	All arts and Science Departments	Different State, Central Universities and UGC recognised Distance Learning Courses	PG and B.Ed Courses
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	10
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional	134
Independence day	Institutional	55
Teachers day	Institutional	84
International Yoga Day	Institutional	71
Netaji Birthday	Institutional	42
Republic Day	Institutional	55
International Mother Language Day	Institutional	77
Rabindra Jayanti	Institutional	48
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no elected Students council in the college as per Govt . order.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralized and participative management system is followed. The Teacher-in-Charge is the academic and administrative head and the departmental heads, various subcommittees meet and deliberate on the various considerations to arrive at a final decision. At the strategic level, the Teacher-in-Charge, the Governing Body and the IQAC members engage in defining the policies and

procedures, framing guidelines and rules and regulations pertaining to academic development and administrative management. In the academic field, while the academic calendar is prepared keeping in mind the academic calendar of the university, the various departments have the freedom to prepare and implement the lesson plans, evaluate students performance through internal tests, arrange tutorial classes independently. The Library Committee with heads of all the departments prepares and plans for the book budget every year. The budget is prepared by the accounts department duly approved by the Finance Sub-committee. The various monitoring sub-committees have the freedom to fully utilize the allocated funds accurately by following the prevailing financial rules and regulations of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Various initiatives are taken by the college to enhance cooperative and experiential learning by arranging seminar, extracurricular activities, sports, field trips etc. Well-equipped library and ICT enabled classrooms improve teaching Learning process. Special effort to complete the syllabus within time. Remedial classes are also organized for the students. Students are encouraged to follow several educational videos available online on a regular basis to make the aware of the recent developments.
Examination and Evaluation	The examination and evaluation process of the college has been done keeping the welfare of the students in mind. Continuous internal assessment is conducted by each department to assess the students. Class tests are arranged periodically to estimate the receptivity of the students in terms of facing unit based questions. The college tries to maintain clarity in continuous evaluation system.
Research and Development	Basic laboratory equipment and access to computer with internet facilities are provided to the faculty members for their research.
Library, ICT and Physical Infrastructure / Instrumentation	There is a library in the college with considerable number of books on different subjects. The college provides support to the teaching-learning and managerial activities through ICT The Institute has a two smart classrooms with ICT facilities. There is a dedicated seminar hall with

	necessary technical gadgets. The laboratories are well equipped with necessary instruments.
Admission of Students	As the college is affiliated to the University of Kalyani, West Bengal, it follows the admission rule of the parent university and the rules and regulations of the Department of Higher Education, Govt. of West Bengal. The entire process is mobile friendly and students can fulfil the entire process including payments through their mobile phone. All student support during admission is offered through online mode.
Curriculum Development	Dumkal College is affiliated to the University of Kalyani. This institute follows and implements the Curriculum framed by the Universitry.The affiliating University does not allow curriculum development to the college.
Human Resource Management	Faculty members are encouraged to upgrade themselves through participation in Orientation and Refresher Courses, Seminars, short Term Courses and workshops. The staff of the college are encouraged to participate in various training and development programme organized by the different agencies, Govt. of W.B. and the University of Kalyani
Industry Interaction / Collaboration	The institute does not have any collaboration with industry.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	All the examination related processes like form fill-up etc are done online . Results are also preserved digitally.
Planning and Development	The college website has been made mobile friendly to facilitate the processes of admission, payment and examination form fill-up. Unique ID is provided to all the students. The library offers online catalogue service and requisition of books for the students. The processing of applications for scholarship and stipends are done online. Financial operations are done digitally. Teachers and students data have been, to a large extent, digitized.
Administration	The Entire office along with the Teacher-in-Charge office is computerized. Financial transactions

	are done by e-billing and WBIFMS. Admission forms, notices and merit lists of the students were managed by web developer Projukti.info. Salary and Provident funds were managed with BRMS. Internal accounts were maintained by Tally ERP 9 Software. All major communication is done through e-mails.
Finance and Accounts	The entire Finance and Accounts of College are amalgamated under Computerized financial accounting system. The major advantage acquired by the college was proper maintenance of the ledger book online, voucher record, BRS, Income expenditure record, balance sheet, receipt payments and other financial aspect. All the parameters are visible at a glance. Receipt of admission fees is completely online. Salary of teaching and non-teaching staff is transferred directly to the bank account. Salary bills are submitted to the treasury through IFMS software. E-tender is notified as per the government guidelines for purchase of items.
Student Admission and Support	The total admission process(including help desk activities) is through online system only and the verification of the testimonials are done at the commencement of classes. Submission of application forms, admission and deposition of admission fees, publication of merit list, have been done online. This has strongly solved various admission related problems.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	NA	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

Nill	NA	Nill	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Training Courses on Nanotechnology Related IPR Issues	1	01/08/2018	10/08/2018	10
Workshop on Use of ICT in Teaching learning processes	2	27/08/2018	10/09/2018	14

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The College makes arrangements for availing all the government schemes such as • Gratuity, Pension, Commutation of Pension • Earned Leave encashment, Maternity Leave, leave on attending seminar / Conference • Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching staff. Besides, the institution also provides the following facilities: • The institution has implemented a comprehensive Annual Appraisal System and	The College makes arrangements for availing all the government schemes such as • Gratuity, Pension, Commutation of Pension • Earned Leave encashment, Maternity Leave, leave on attending seminar / Conference • Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching staff. Besides, the institution also provides the following facilities: • The institution has implemented a comprehensive Annual Appraisal System and	The institution effectively implements welfare schemes for students. • The College makes arrangements for availing all the government scholarships (such as, SVMCM, WBMDFC scholarships etc.) for the students Besides the above, the following benefits are given to students: • Provision of clean drinking water facility, emergency first-aid facility, access to the Student Health Home facilities, ramp facilities for differently-abled persons are also available within the campus. • Wi-Fi facility to the students inside the college campus. • Grievance

| Career Advancement Scheme (CAS) for its faculty members following the guidelines set by the University Grants Commission (OGC). • Provision of clean drinking water facility, emergency first-aid facility, ramp facilities for differently- abled persons are also available within the campus. • A dedicated research room with Wi-Facility is provided for the teachers. • Employees Co-operative Society provides loan with the approval of the management to cater to the financial needs of teaching staff. •Advance salary for festivals or special needs • Benefit of lien • Special leaves (Additional Casual leave) for female staff | Career Advancement Scheme (CAS) for its faculty members following the guidelines set by the Government of West Bengal. • Provision of clean drinking water facility, emergency first-aid facility, ramp facilities for differently- abled persons are also available within the campus. • A dedicated research room with Wi-Facility is provided for the teachers. • Employees Co-operative Society provides loan with the approval of the management to cater to the financial needs of teaching staff. •Advance salary for festivals or special needs • Benefit of lien • Special leaves (Additional Casual leave) for female staff | Redressal Cell to address the issues and grievances of the students. • Students are provided half-free and full-free fees waiver provision, if felt needed. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college carries out internal and external audit for each financial year.The internal audit is conducted with the assistance of account section under the supervision of Bursar, Accountant and Head Clerk. All the financial details are thoroughly studied by the Auditor and recommendations are provided. The college takes utmost care to implement the recommendations from the next financial year. The external/ statutory auditor is appointed by the Department of Higher Education, Govt. of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC

Administrative	No	NA	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Improvement of the Library facilities. 1. Upgradation of laboratory facilities in Science departments 2. Purchasing new text book for newly introduced CBCS system. 3. Modification of Library cum reading room for facility members.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar: Inequality and Indian Political System	11/06/2019	11/06/2019	11/06/2019	53

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power Saving LED lights inside the College Campus. Moreover, rain water harvesting system is in process and the water collected is used in the Chemistry laboratory and for watering the plants in the campus and it reduces the electricity bills to some extent for lifting the underground water needed by the college. The system of digitized circulation of notices and other communication save the cost of purchasing papers to some extent.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	55
Teachers' Day	05/09/2018	05/09/2018	84
World AIDS Day	01/12/2018	01/12/2018	65
Netaji Birthday	23/01/2019	23/01/2019	42
Republic Day	26/01/2019	26/12/2019	55
Annual Blood Donation Camp by NSS unit of the college	23/02/2019	23/02/2019	92
International Mother Language Day	21/02/2019	21/02/2019	77
Rabindra Jayanti	09/05/2019	09/05/2019	48
Plantation of trees (world environment day)	29/05/2019	05/06/2019	52
International Yoga Day	21/06/2019	21/06/2019	71

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

* **Plantation programme to make the campus eco-friendly and Saplings are planted by the NSS unit of the college both inside the college campus and in the adopted village. • Installation of adequate number of Power Saving LED lights in Campus. • Restriction on the use of plastic in the college campus. • Awareness programme among the students for maintaining cleanliness of the campus. • Smoking and consuming of tobacco products are strictly prohibited in the college campus.**

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

[I] Title of the Practice: Nurturing Partnerships: Strengthening Bonds with Teachers for Academic Excellence. Objective of the practice: With smaller class

sizes in our college, its easier for the students to build meaningful relationships with the teachers. They can take advantage of this by participating actively in class and visiting them during office hours for discussions and guidance, and also in the leisure period. Context: Effective communication and collaboration with teachers are essential aspects of maintaining a successful educational institution. Building strong relationships with teachers not only fosters a positive work environment but also enhances the overall quality of education. Here are some key strategies to build and maintain strong relationships with teachers: a) Transparent Communication: The college encourages open and transparent communication channels between the students and the teachers. Regular meetings, such as faculty gatherings, workshops, and seminars, provide platforms for sharing ideas, concerns, and achievements. Emphasis is also given on communication with the college authority allowing teachers to express their thoughts and suggestions while ensuring that the administration listens attentively and responds constructively. b) Professional Development of Teachers for benefitting Students: The college supports and invests in the continuous professional development of teachers by allowing them to participate in the different Orientation Programmes, Refresher Courses and other faculty development programmes to enhance their skills and knowledge. It also encourages teachers to organize workshops, training sessions, and conferences and also to participate in such programmes organized by other institutions. Evidence of Success: 1) Dr. Sandip Kumar Rajak, Assistant Professor of Chemistry attended a Short-Term Training Courses on Nanotechnology Related IPR Issues for 10 days on and from 01.8.2018 to 10.08.2018 organized by the University of Kalyani. 2) Dr. Swati Mollah, Associate Professor of Geography participated in a two-week workshop on "Use of ICT in Teaching Learning Processes" on and from 27.08.2018 to 10.09.2018 organized by the University of Kalyani. 3) Amritendu Roy, Assistant Professor of Economics participated in the Training programme on Academic leadership for four days on and from 10.09.2018 to 13.09.2018 organized by Aligarh Muslim University, Murshidabad Campus. 4) Manas Kumar Das, Assistant Professor of History, participated in in the Training programme on Academic leadership for four days on and from 10.09.2018 to 13.09.2018 organized by Aligarh Muslim University, Murshidabad Campus. 5) Dr. Sandip Kumar Rajak, Assistant Professor of Chemistry and Arindom Biswas, Assistant Professor of Geography participated in a two-day national level seminar on "New Methodology of NAAC Assessment for Quality Enhancement in Higher Education Institute" sponsored by NAAC, Bangalore, organized by Ramkrishna Mission Vivekananda Centenary College, Rahara, on and from 22-01-2019 to 23-01-2019. 6) Amritendu Roy, Assistant Professor of Economics participated in a one-week research methodology workshop on "Hands on training using SPSS" on and from 28.02.2019 to 06.03.2019 organized by Aligarh Muslim University, Murshidabad Campus. Problems Encountered and Resources Required: However, various challenges can arise when attempting to foster these connections. Here are some problems encountered and the resources required to address them: a) Student disengagement: Problem: Some students may be disengaged or uninterested in forming relationships with their teachers, which can hinder the establishment of meaningful connections. Resources: Implementing student engagement strategies, such as interactive classroom activities, group projects, and discussions, can encourage students to participate and build rapport with their teachers. Additionally, mentorship programs or peer support groups can help disengaged students feel more connected to the school community. b) Teacher workload and burnout: Problem: Teachers may have heavy workloads, leaving limited time and energy for building relationships with each student individually. Resources: Providing teachers with adequate support, such as reducing administrative tasks, increasing planning time, and offering professional development on relationship-building strategies, can help prevent burnout and allow them to focus more on student connections. c) Personality and

communication styles: Problem: Different personality traits and communication styles between students and teachers can lead to misunderstandings and challenges in relating to each other. Resources: Schools can conduct workshops or training sessions to enhance teachers emotional intelligence and communication skills. Similarly, students can benefit from workshops that focus on active listening, effective communication, and empathy to help them relate better to their teachers. c) Lack of shared interests: Problem: Students and teachers may not have many shared interests, making it challenging to find common ground for building relationships. Resources: Encouraging teachers to learn about students hobbies and interests can help bridge the gap. Additionally, incorporating students interests into class discussions or projects can make the learning environment more engaging and relevant. e) Cultural and social differences: Problem: Cultural or social differences between students and teachers can sometimes lead to miscommunication or misunderstandings. Resources: Cultural competency training for teachers and students can promote understanding and respect for diverse perspectives. Creating a culturally inclusive classroom environment can also foster a sense of belonging for all students. To address these challenges effectively, it is essential for our college to prioritize relationship-building initiatives, allocate resources for teacher training, and promote a culture of empathy, respect, and open communication within the educational community. Additionally, collaboration between teachers, students, parents, and administrators is essential for creating a supportive and nurturing learning environment where meaningful relationships can flourish. [II] Title of the Practice: Blood Donation Camp Objectives: In order to increase awareness about the importance of voluntary blood donation among students, faculty, and staff, the NSS unit of the college organizes a blood donation camp every year. It encourages active participation in blood donation drives to contribute to the communitys health and well-being and also fosters a sense of social responsibility and empathy towards those in need of blood transfusions. It establishes a regular and sustainable blood donation programme within the College campus. It is always needed to collaborate with local healthcare authorities to ensure safe and organized blood donation procedures. Context: Blood donation is a critical aspect of healthcare that saves lives and supports medical treatments. Many hospitals face blood shortages, especially during emergencies and disasters. Organizing a successful blood donation camp requires careful planning, collaboration, and a commitment to community welfare. The context for organizing a blood donation camp includes: a) Local Healthcare Needs: Assess the needs of nearby hospitals and medical facilities for blood supply to identify the urgency and relevance of the blood donation camp. b) Awareness Levels: Determine the existing awareness and perception of blood donation among students, faculty, and staff. Evidence of Success: Date of Blood Donation Camp – 19/02/2019, organized by the NSS unit of the college in collaboration with the Blood Bank, Murshidabad Medical College Number of Donors: 119 Blood Units Collected: 119 Problems Encountered and Resources Required: When organizing a blood donation camp, various challenges can arise. These challenges may require specific resources and strategies to overcome effectively. Here are some common problems encountered and the resources required to address them: 1) Low Participation: Problem: Encouraging a significant number of students, faculty, and staff to participate in the blood donation camp may be challenging. Resources: The college needs to implement a comprehensive promotional campaign using various channels like social media, posters, emails, and announcements to raise awareness about the camp. It also needs to recruit more student volunteers to actively promote the event and engage their peers. 2) Fear and Misconceptions: Problem: Some potential donors may have fear or misconceptions about blood donation, leading to hesitation in participating. Resources: It is felt necessary to conduct pre-camp awareness sessions to address common misconceptions and provide accurate information about the donation process, and

assure potential donors of the safety measures in place. 3) Medical Eligibility Issues: Problem: Some individuals may be ineligible to donate blood due to medical reasons or other restrictions. Resources: An institution needs to collaborate with healthcare professionals to screen potential donors before the camp to ensure eligibility and safety, and provide clear guidelines on eligibility criteria to potential donors in advance. 4) Logistics and Organization: Problem: Organizing a blood donation camp requires careful planning and coordination to ensure smooth operations. Resources: The College needs to allocate sufficient human resources to manage registrations, donor care, and post-donation support and establish partnerships with medical professionals. 5) Safety Concerns: Problem: Ensuring the safety of donors during the camp is crucial. Resources: The institution needs to partner with medical professionals or organizations that have experience in conducting safe blood donation drives. It has to provide a comfortable and hygienic environment for donors. 6) Community Outreach: Problem: Reaching out to the wider community beyond the college campus in this backward area is difficult. Resources: Collaboration with local community organizations, businesses, and hospitals to promote the blood donation camp is necessary. The college has to find out means to use community networks and platforms to spread the word about the event. Addressing these challenges requires effective planning, collaboration with relevant stakeholders, and sufficient resources in terms of human capital, promotional materials, and medical support. Demonstrating the successful organization of the blood donation camp and its positive impact on the wider community will contribute significantly to society at a large.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://dumkalcollege.in/uploads/gallery/bp_17-06-2023_1686985485016.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"The primary vision of the founders of the college was to reach the unreached corners of this minority dominated and agriculture-based backward border area of Murshidabad to cater to the higher needs of aspiring students, most of whom are first generation learners with the promise of education for one and all to enkindle the flame of wisdom and knowledge among the masses. The college envisioned to shape the learners of the institution into well-meaning citizens of the society through a socially committed, intellectually inclined and culturally motivated paradigm of learning." Keeping in mind the vision stated above, the college authority has prioritized womens education in this minority-dominated backward areas of Dumkal subdivision in Murshidabad district. But we had to face unique challenges due to cultural norms, socioeconomic disparities, and access to resources, though, the college played a crucial role in empowering women and promoting gender equality, as practiced here in this institution. Some potential indicators of success can be noted below: a) Ours is the only institution in the sub-division to offer to study in science steams along with the opportunity to study Honours in the science subjects. Our college, from its very inception, has been offering to study honours in subjects like Physics, Mathematics, Chemistry, Geography and Computer Science. So, it has been a unique opportunity, especially for the women, to realize their dream to go for higher studies in science. The male-female ratio in the science stream (approximately 70:30) is a testimony of our success in attracting the girls for higher study in science. The rate of retention and completion of studies by the women students is encouraging and satisfactory. Though there are some factors like distance from the college and scarcity of adequate transportation facilities are hindrance to our mission, the

spontaneous response from the women overcoming these difficulties is noteworthy. b) The women students, along with other minority students can access the resources provided by the government and the same being facilitated by the college to support womens education, such as scholarships, mentoring programs, and counselling services. c) The success of female graduates in finding employment or pursuing further education after completing their studies, are considerably high. d) Moreover, ours is the only institution in the sub-division to have the study centres of both Indira Gandhi National Open University (IGNOU) and Netaji Subhas Open University (NSOU). They aim to provide quality higher education opportunities to all segments of society. It also aims to encourage and strengthen the human resources of unprivileged areas through education. Its motto is to impart accessible and inclusive education to a diverse range of learners, regardless of their age, background or location. Therefore, these study centres have enabled the women of the locality in particular to pursue higher education and achieve their academic and professional goals.

Provide the weblink of the institution
https://dumkalcollege.in/uploads/gallery/id_17-06-2023_1686985525815.pdf

8.Future Plans of Actions for Next Academic Year

- IQAC plans to conduct a student satisfaction survey (SSS) as per UGC guidelines and the given format as well as feedback from the students in the format created by the institution. • The IQAC felt it necessary to organize an awareness programme for the students on AIDS. • The IQAC plans to take all necessary steps to adjust the teaching learning process of the College after the affiliating University switches over to the semester system. • Encouraging teachers to use ICT facilities available in the college as a teaching tool and to buy new reference books in the library to support, continue and strengthen students supports activities. • Encourage the students to actively participate for the observation of Special Observation Days to enhance their social responsibility and inculcate in them cultural and ethical values.